

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on November 7th, 2023

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Raymond Martin
Marissa Baril
Margaret Brown
Wanda Newans

Additions to the Agenda

167/2023 Raymond Martin: That the following item(s) be added to the agenda:

Old Business: Willow Bunch Sign – North Hill/West Side
Landfill
Town vs Fisters

Carried

Minutes

168/2023 Margaret Brown: That the October 2023 regular meeting minutes be approved as presented.

Carried

Committee Reports

169/2023 Raymond Martin: That the following verbal reports be accepted as presented:

a) Raymond Martin: No Report
b) Margaret Brown: No Report
c) Marissa Baril: Fire Department
d) Wanda Newans: No Report
e) Wayne Joyal: Health Professional Recruitment and Retention
Sask Power - Strategy Meeting – Crown Investment Corp.

Carried

DELEGATION: Cal Martin Coronach Agencies Ltd. – Insurance Broker/Motor License Issuing

Employee Reports

170/2023 Marissa Baril: That the following reports be accepted as presented:

a) CDO Report as Filed
b) Foreman Report as Filed
c) Admin Report as Filed

Carried

DELEGATION: Dwayne Bekar – Town Foreman
Hydrants flushed, numbered and mapped.
Culvert at Ave H and 3rd St .E. cleaned out for drainage
Dig at 3rd St. S.E sewer line between Ave H and Ave I
Chlorine Pump issues

Bylaw 2-2023 First Reading

171/2023 Margaret Brown: That Bylaw 2-2023 being a bylaw respecting buildings be given first reading.

Carried

Bylaw 2-2023 Second Reading

172/2022 Marissa Gellner: That Bylaw 2-2023 being a bylaw respecting buildings be given second reading.

Carried

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Bylaw 2-2023 Three Readings

173/2022 Wayne Joyal: That Bylaw 2-2023 being a bylaw respecting buildings be read three times at this meeting.
Carried Unanimously

Bylaw 1-2023 Final Reading

174/2023 Wanda Newans: That Bylaw 1-2023 being a bylaw respecting buildings be given third and final reading.
Carried

Motor Licence Issuing RFP

175/2023 Raymond Martin: That the Town submit a proposal to Saskatchewan Government Insurance (SGI) to provide services of motor licence issuing from the Municipal office and that the proposal include a bid of \$2,500.
Carried

2024 Appointments

176/2023 Wanda Newans: That the list for 2024 appointments attached hereto and forming part of these minutes, be approved.
Carried

2024 Meeting Dates

177/2023 Raymond Martin: That the Town accept the list of regular council meeting dates for 2024, attached hereto and forming part of these minutes, as set by Section 6.1 & 6.3 of the Council Procedures bylaw.
Carried

2024 Salary/Wages

178/2022 Marissa Gellner: That the Town approve the following wages/salaries for 2024 CDO \$23.79/hour and Foreman \$61,200 annually.
Carried

2023 Bonuses

179/2023 Wanda Newans: That the following year-end/Christmas bonuses be approved:
Claire Lesperance \$500
Dwayne Bekar \$500
Sarah Thorhaug \$250
Carried

Amend Motion 156/2023

180/2023 Margaret Brown: That motion 156/2023 be amended to replace "October 20th, 2023" with "November 30th, 2023".
Carried

Canada Summer Jobs

181/2023 Raymond Martin: That the Town apply to Canada Summer Jobs for a summer employee, for 16 weeks, 35-40 hours/week at \$16/hour.
Carried

Tree Canada Grant

182/2023 Margaret Brown: That the Town apply to Canada Tree Grant Funding for poplar trees for Ave D, Ave H, 3rd St. E.
Carried

Purchase TV for Council Chambers

183/2023 Wanda Newans: With the ever increasing requirement for online meetings with council, admin or staff that Admin purchase a TV for council chambers.
Carried

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Enter "In Camera - Closed Session"

184/2023 Margaret Brown: That Council enter into an "In Camera Session-closed session" at 9:55 p.m. to discuss confidential items regarding council and employees as per Section 12.1 of the Council Procedures bylaw; those being present for the session being Mayor Wayne Joyal, Councillors Wanda Newans, Raymond Martin, Margaret Brown, Marissa Gellner and Administrator Sharleine Eger.

Carried

Exit "In Camera-Closed Session"

185/2023 Margaret Brown: That council exit the "in camera – closed session" at 10:10 p.m.

Carried

STARS Donation

186/2023 Raymond Martin: That the Town donate \$3 per capita to STARS.

Carried

Correspondence

187/2023 Wanda Newans: That the following correspondence be approved as presented:

- a) Sask Housing Surplus
- b) STARS
- c) SaskTel

Carried

Financials

188/2023 Margaret Brown: That the October 2023 financial statements and bank reconciliation be approved as presented.

Carried

Accounts Payable

189/2023 Wanda Newans: That the accounts paid and presented for payment be approved and a list of the cheques #13715 to 13775 (\$48,034.85) inclusive, the October payroll in the amount of (\$5,191.12) and EFT payments totalling (\$3,3041.98) be annexed hereto and form a part of these minutes.

Carried

Adjournment

190/2023 Raymond Martin: That this meeting adjourn at 10:15 p.m.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – December 5th, 2023