

Minutes of the regular meeting of the Council of the Rural Municipality of Willow Bunch No. 42 held at the Municipal Office, #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on Monday, June 12th, 2023.

Present were: Reeve Patrick Therrien (phone), Administrator Sharleine Eger Assistant, Administrator Tereena Bartlett and the following councillors:

- Division 2 – Albert Lavallee
- Division 3 – Denis Bellefleur
- Division 4 – Scott Kirby
- Division 5 – Dale Berner (via Zoom)
- Division 6 – Gilles Bissonnette

Regrets: Division 1 – Denis Lesperance

Reeve Patrick Therrien called the meeting to order.

Minutes

105/2023 Gilles Bissonnette: That the minutes of the May regular meeting of council be approved. Carried

Minutes Special Meeting

106/2023 Albert Lavallee: That the minutes of the May 9th special meeting be approved. Carried

In the absence of deputy Reeve Lesperance, Reeve Therrien requests that Councillor Lavallee assume the chair at 9:10 a.m.

Water/Sewer Project Survey

107/2023 Patrick Therrien: That the invoices for survey and road closure in conjunction with the water/sewer project be submitted to Prairies Canada and that the RM assumes the work in kind for earthwork for the water/sewer project to date.

Reeve Therrien requests a recorded vote:

Scott Kirby	FOR	Denis Bellefleur	FOR
Gilles Bissonnette	FOR	Dale Berner	FOR
Albert Lavallee	FOR	Patrick Therrien	FOR

— Carried

Reeve Therrien assumes the chair at 9:20 a.m.

DELEGATION: RM employees – Paul Bellefleur and Kurtis Bonneau – workplace concerns

Reeve Therrien left the meeting at 10:30 a.m.

Acting Chair

108/2023 Scott Kirby: That in the absence of Reeve and Deputy Reeve, that councillor Lavallee assume the duties of the Chair for the remainder of the meeting or until such time that the Reeve is able to resume. Carried

Approve Draft Audited Financials

109/2023 Denis Bellefleur: That the RM acknowledge, approve and sign the draft financial statements as presented by Dudley and Company for the 2022 fiscal year.

— Carried

2023 Budget

110/2023 Scott Kirby: That the 2023 draft budget be approved with a surplus of \$860. Carried

2023 Mill Rate

111/2023 Dale Berner: That the 2023 mill rate be set at 8.2 mills and the mill rate factor remain at 1.75.

— Carried

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DELEGATION: Margaret Brown

Town Request

112/2023 Denis Bellefleur: That the RM acknowledge and approve the request from the Council of the Town of Willow Bunch to perform annual reviews of the RM's administrative employees, related to Town business only.
Carried

Great Western Rail

113/2023 Denis Bellefleur: That the RM send a letter in response to Great Western Rail's invoices indicating the RM is not prepared to, nor should they be responsible for paying the invoice for repairs on their rail line/crossings.
Carried

Quote – Survey – Park Road

114/2023 Scott Kirby: That the RM approve the quote as submitted by Midwest Surveys, for Road Widening Survey of NW ¼ Sec. 12 & 13 – Twp 5-28-1-2 (Park Road) at an estimated cost of \$4,500 to \$5,200 plus applicable taxes/fees.
Carried

Quote – Road Closure and Consolidation

115/2023 Denis Bellefleur: That the RM accept the proposal to perform a road closure as presented by Midwest Surveys, in the RM of Willow Bunch in part with the Road Widening Survey, at an estimated cost of \$750.00 plus applicable taxes, plus fees for Information Services Corporation (\$305) and Ministry of Highways (\$650.00 + tax).
Carried

Mower Purchase

116/2023 Scott Kirby: That the RM purchase a Degelman REV 1500 mower, from South Country Equipment, at a cost of \$26,000 plus applicable taxes/fees.
Carried

Committee Reports

117/2023 Scott Kirby: That the following verbal committee reports be accepted as presented:

- a) Denis Lesperance: No Report
- b) Albert Lavallee: No Report
- c) Denis Bellefleur: No Report
- d) Dale Berner: No Report
- e) Scott Kirby: Grasshoppers - Ditches
- f) Gilles Bissonnette: Monty Heatcoat approach/Lynn Franks (semi's meeting on Main St. in St. Victor)
- g) Pat Therrien: No Report

Carried

DELEGATION – Foreman Michel Cayer

- Walking Trail
- Asphalt - \$140/ton – need 40 ton, can get an oiler from Ogle at \$250/hour and comes with a man, we would get oil from Assiniboia (cost?)
- Lisieux culverts at end of June

Reeve Therrien resumes the chair at 11:45 a.m.

Albert Lavallee assumes the chair @ 1:00 p.m. *sd.*

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Ethics Complaint

118/2023 Denis Bellefleur: That Council acknowledges a code of ethics complaint dated December 21, 2021. Complaint #001-21 has been filed and that Council will take all necessary steps to determine whether the complaint is valid pursuant to Bylaw No. 2016-05.

Carried

Ethics Complaint

119/2023 Denis Bellefleur: That Council acknowledges a code of ethics complaint dated December 21, 2021. Complaint #002-21 has been filed and that Council will take all necessary steps to determine whether the complaint is valid pursuant to Bylaw No. 2016-05.

Carried

Investigation Report

120/2023 Denis Bellefleur: That Council acknowledges receipt of the Investigation Report dated April 13, 2023 concerning Complaint #001-21 prepared by Bonnie Durnford of D.C. Strategic Management Ltd.

Carried

Investigation Report

121/2023 Denis Bellefleur: That Council acknowledges receipt of the Investigation Report dated April 13, 2023 concerning Complaint #002-21 prepared by Bonnie Durnford of D.C. Strategic Management Ltd.

Carried

Distribution of Complaint and Report

122/2023 Denis Bellefleur: That Council provide a copy of Complaint #001-21 and the Investigation Report dated April 13, 2023 to the Respondent and the Complainant to provide written submissions to Council for consideration, to be submitted to Councillor Lavallee no later than July 3, 2023.

Carried

Distribution of Complaint and Report

123/2023 Denis Bellefleur: That Council provide a copy of Complaint #002-21 and the Investigation Report dated April 13, 2023 to the Respondent and the Complainant to provide written submissions to Council for consideration, to be submitted to Councillor Lavallee no later than July 3, 2023.

Carried

Hamlet H2O Reports

124/2023 Denis Bellefleur: That the RM accept as presented, the H2O reports for the hamlets of St. Victor and Scout Lake.

Carried

Request to Purchase

125/2023 Denis Bellefleur: That the RM approve the sale of Lot #24, Block 2, Plan BW4274 in the organized Hamlet of Scout Lake at a purchase price of \$400 provided the Hamlet Board approves.

Carried

Standard Operating Procedures

126/2023 Scott Kirby: That the RM acknowledge and accept the draft Standard Operating Procedures as provided by the Volunteer Fire Department in conjunction with the minimum standards guideline.

Carried

Correspondence

127/2023 Gilles Bissonnette: That the following correspondence be approved as presented:

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- b) CDO Report
- c) Government of Saskatchewan – Hay Salvage and Ditch Mowing
- d) Sask Energy

— Carried

Financials

128/2023 Denis Bellefleur: That the Statement of Financial Activities and bank reconciliation for May 2023 be accepted as presented.

— Carried

Accounts

129/2023 Gilles Bissonnette: That the accounts paid and presented for payment be approved and a list of the cheques 20813 to 20861 inclusive totalling (\$168,790.95) and the May payroll (\$29,531.49) and EFT payments (\$1,208.94) be annexed hereto and form part of these minutes.

Carried

Adjournment

130/2023 Scott Kirby: That this meeting adjourn (2:15 p.m.)

Carried

REEVE



ADMINISTRATOR



Next Meeting – July 10th, 2023