

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on February 21<sup>st</sup>, 2023

Present were: Deputy Mayor Wanda Newans, Administrator Sharleine Eger and the following councillors:

Raymond Martin  
Marissa Gellner  
Margaret Brown

Regrets: Wayne Joyal – leave of absence

Deputy Mayor Wanda Newans called the meeting to order.

### **Additions to the Agenda**

19/2023 Marissa Gellner: That the following item(s) be added to the agenda:  
Old Business: f) Dogs  
New Business: f) Willow Bunch Information Central  
Carried

### **Minutes**

20/2023 Raymond Martin: That the January 2023 regular minutes and public hearing minutes be approved as presented.  
Carried

### **Committee Reports**

21/2023 Margaret Brown: That the following verbal reports be accepted as presented:  
a) Raymond Martin: RM Water/Sewer Project  
Snow Removal  
b) Margaret Brown: South Sask Ready Report  
c) Marissa Gellner: Fire Department  
d) Wanda Newans: Willow Bunch Rec Authority  
Carried

### **Employee Reports**

22/2023 Raymond Martin: That the following reports be accepted as presented:  
a) CDO Report as Filed  
b) Foreman Report as Filed  
c) Admin Report  
Carried

### **Paul Lesperance Water Issue – Old Business**

23/2023 Margaret Brown: That the Town respond to letter from Mountain and Mountain re: Mr. Lesperance indicating that the Town fulfilled the requirement of the \$1000 and the insurer (SUMAssure) was to pay the \$4,447.86; that the Town in fairness paid above the \$1000 by way of the \$447.86 and that it is the insurer that has failed to honour the agreed upon claim; that the Town also send a letter to Mr. Lesperance inviting him to speak to council at a regularly scheduled council meeting.  
Carried

### **Fire Service Minimum Standards Declaration of Service**

24/2023 Margaret Brown: That as per new Saskatchewan Public Safety Agency requirements for Fire Service, that, upon consultation with the Fire Chief and the RM of Willow Bunch, the Town make declaration of offensive service level with components of full service.  
Carried

### **Wildlife Bylaw**

25/2023 Raymond Martin: That admin draft the required wildlife bylaw in order to properly, effectively and legally deal with coyote population within town limits.  
Carried

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**Enter “In Camera - Closed Session”**

26/2023 Margaret Brown: That Council enter into an “In Camera Session-closed session” at 8:40 p.m. to discuss confidential items regarding council and employees as per Section 12.1 of the Council Procedures bylaw; those being present for the session being Deputy Mayor Wanda Newans, Councillors Raymond Martin, Margaret Brown, Marissa Gellner and Administrator Sharleine Eger.

Carried

**Exit “In Camera-Closed Session”**

27/2023 Wanda Newans: That council exit the “in camera – closed session” at 9:20 p.m.

Carried

**Borderland Music Festival**

28/2023 Raymond Martin: That the Town contribute \$50 to the 2023 Borderland Music Festival.

Carried

**Correspondence**

29/2023 Margaret Brown: That the following correspondence be approved as presented:

- a) RCMP report
- b) Borderland Music Festival – Donation Request
- c) Thank you from Willow Bunch 150<sup>th</sup>
- d) Letter from Water Security Agency to Community Planning indicating they do not recommend approving the Parks application to subdivide and lease 2 parcels to SHMEDCO because of the probability of hooking up to sewer and the Town doesn't have a suitable lagoon for expansion (DECEMBER 1).
- e) CC'd letters (2) from Community Planning to Milltek Surveys.
- f) Information provided by Shannon Turner regarding liquor licensing in Willow Bunch

Carried

**Financials**

30/2023 Marissa Gellner: That the January 2023 financial statements and bank reconciliation be approved as presented.

Carried

**Accounts Payable**

31/2023 Margaret Brown: That the accounts paid and presented for payment be approved and a list of the cheques #13355 to 13411 (\$143,332.41) inclusive, the January payroll in the amount of (\$5,133.80) and EFT payments (\$11,634.85) be annexed hereto and form a part of these minutes.

Carried

**Apply for Funding**

32/2023 Raymond Martin: That the Town apply to the Green and Inclusive Community Buildings Fund for windows for the former school building and museum building.

Carried

**Adjournment**

33/2023 Raymond Martin: That this meeting adjourn at 9:45 p.m.

Carried

MAYOR

Wanda Newans

ADMINISTRATOR \_\_\_\_\_

**NEXT MEETING – February 7<sup>th</sup>, 2023**