

Minutes of the regular meeting of the Council of the Rural Municipality of Willow Bunch No. 42 held at the Municipal Office, #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on Monday, December 12<sup>th</sup>, 2022

**Present** were: Patrick Therrien - Reeve, Administrator Sharleine Eger and the following councillors:

- Division 1 – Denis Lesperance
- Division 2 – Albert Lavallee
- Division 3 – Denis Bellefleur
- Division 4 – Scott Kirby
- Division 5 – Dale Berner (via Zoom)
- Division 6 – Gilles Bissonnette

### Minutes

219/2022 Albert Lavallee: That the minutes of the November meeting of council be approved as amended by removing “Paul Bellefleur” from resolution 202/2022.

Carried

### Committee Reports

220/2022 Denis Lesperance: That the following verbal committee reports be accepted as presented:

- a) Denis Lesperance: JLLRP - financials
- b) Albert Lavallee: Water/Sewer Project
- c) Denis Bellefleur: Paul Campagne Trail
- d) Dale Berner: No Report
- e) Scott Kirby: Coronach RCMP meeting  
Breach of Privacy Report

Reeve Therrien declared a “point of order” to Councillor Bellefleur 3 times during this report.

- f) Gilles Bissonnette: Rockglen & District Fire Protection Assoc. meeting  
South Central Municipal Association - AGM
- g) Pat Therrien: SARM midterm convention

Carried

### Letter to MLA – RCMP services

221/2022 Albert Lavallee: That admin draft a letter to MLA David Marit, denouncing the Marshall Service for Saskatchewan and request that increased funding to the RCMP for recruiting would benefit the province as a whole, and that the draft be presented at the January meeting of council for approval.

Carried

DELEGATION: Pest Control Officer – Brian Kuysten 9:45 a.m.  
Yearly report and invoice

DELEGATION: Barb Gibbons & Deana Beck 10:00a.m. – Willow Bunch Library  
Year End Report

### 2023 Library Levy - Fund Extra Hours

222/2022 Denis Lesperance: That the RM approve the request to fund an additional 5.75 hours at a cost of \$6,928.75 for the Willow Bunch Regional Library at a 50% cost share with Town of Willow Bunch; the RM’s share being \$3,464.38.

Carried

### Rockglen & District Fire Protection Association

223/2022 Denis Lesperance: That the RM send a follow up letter to the RDFPA indicating the letter sent to the RDFPA in July of 2022 served as the RM’s 1 year notice, as per the Memorandum of Agreement between RM 12, RM 3, RM 42 and the Town of Rockglen, to cancel the agreement;

That the follow up letter be deemed 1 year’s notice if RDFPA does not accept the letter of July 2022;

That the RM pay the balance owing from the 2022 budget of \$845.35.

Carried

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**Funds from Sale of Fire Truck – RDFPA**

224/2022 Denis Bellefleur: That the RDFPA transfer the \$10,000 from the sale of the 1986 Thibault pump truck and future sale of the Rescue Van into a capital savings account.

Carried

**Approve 2023 RDFPA Budget**

225/2022 Scott Kirby: That the RM approve the 2023 budget as submitted by the RDFPA with RM 42's amount owing of \$2,211.11.

Defeated Unanimously

**Mutual Aid Agreement**

226/2022 Denis Bellefleur: That the RM table discussion and decision on signing the Mutual Aid Agreement as submitted by Erwin Jackson until a future date.

Carried

DELEGATION: Michel Cayer – Foreman 11:30 a.m.  
Water/Sewer Project discussion  
OH&S inspection  
Mower – time to trade  
H2O rates for community wells  
Wages

**Water / Sewer Project Additional Hook-ups**

227/2022 Denis Bellefleur: That the RM allow additional secondary hook-ups to access potable water, to residents/ratepayers along the pipeline, provided any policy created by the RM is adhered to; which includes but not limited to; a hook up fee of \$500, consumer is responsible for repair and maintenance, payment of a yearly infrastructure fee & water usage fee (TBD), installation of water meter, access to read water meter; and any other conditions as set forth by the RM of Willow Bunch No. 42.

Carried

**Water / Sewer Project Contract**

228/2022 Albert Lavallee: That Albert Lavallee, as Chair of the Jean Louis Legare Regional Park Water/Sewer Project subcommittee, be authorized to the sign the contract for the construction of water supply and sewage force mains.

Carried

**Mower Cost Estimates**

229/2022 Denis Bellefleur: That the Foreman begin the process of acquiring quotes and trade in values, for a new Degelman mower.

Carried

**Financials**

230/2022 Denis Lesperance: That the Statement of Financial Activities and bank reconciliation for November 2022 be accepted as presented.

Carried

**Accounts**

231/2022 Albert Lavallee: That the accounts paid and presented for payment be approved and a list of the cheques 20479 (JLLRP) and 20520 to 20573 inclusive (\$85,263.31) and the November payroll (\$26,644.06) and EFT payments (\$107,107.14) be annexed hereto and form part of these minutes.

Carried

**Hamlet H2O Reports**

232/2022 Albert Lavallee: That the RM accept as presented, the H2O reports for the hamlet of Scout Lake.

Carried



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**Permits to Operate Hygienic Waterworks**

233/2022 Gilles Bissonnette: That the RM notify Scott Klippenstein – A.Sc.T, Environmental Officer for the Water Security Agency that the RM has no objections to the renewal of the proposed permits provided we are compliant in our testing practices with the permits.

Carried

**RMAA Curling**

234/2021 Denis Bellefleur: That the RM, pay the \$50 entry fee/sponsorship to the RMAA 2023 Curling taking place February 4<sup>th</sup>, 2023.

Carried

**Snow Plough Registrations for 2020/2021**

235/2022 Denis Bellefleur: That the following people listed on the snow ploughing registration forms received for the 2022/2023 winter season be approved for snow ploughing in RM#42 for liability and they must all be equipped with a flashing amber/blue light and sign a contractor's agreement: Larry and Les Deblois.

Carried

**Change February Meeting Date**

236/2022 Albert Lavallee: That the RM change the date of the February council meeting to Wednesday, February 15<sup>th</sup>, 2023 to accommodate the municipal audit.


Carried

**2023 Wages**

237/2022 Denis Bellefleur: That RM set a 4%, across the board salary increase to all levels of employment effective January 1<sup>st</sup>, 2023:  
Sharleine Eger, **90,700.64** (40% reimbursement from Town of Willow Bunch)  
Tereena Bartlett **54,813.91** (40% reimbursement from Town of Willow Bunch)  
Larry Haughian **74,144.18**  
Paul Bellefleur **74,144.18**  
Kurtis Bonneau **72,217.60**  
Bernard Joyal **\$33.10**  
Michel Cayer **\$90,700.71**

Carried

**2022 Maintenance Wage**

238/2022 Scott Kirby: That the RM approve ~~a one time~~ <sup>an adjustment to</sup> salary increase, for 2022, of \$2,014.68 for Michel Cayer. <sup>with an</sup> 

Carried

**Council Remuneration**

239/2022 Albert Lavallee: That council remuneration revert to follow policy implemented in 2009 by motion 224/2009 as follows:  
“That council remuneration be tied to the highest hourly paid employee based on a 10 hour day and rounded to the highest 100...”

Carried

**2022 Bonuses**

240/2022 Denis Lesperance: That RM gift the following bonuses payable in Willow Bucks Michel Cayer, Sharleine Eger, Tereena Bartlett, Paul Bellefleur, Larry Haughian, Kurtis Bonneau \$500, Bernard Joyal and Dante Crawford \$250

Carried

Denis Lesperance and Denis Bellefleur left the meeting at 4:07

**Administrator's Holidays**

241/2022 Albert Lavallee: That council approve the following holidays for the administrator:  
December 15 & 16<sup>th</sup>, 2022  
January 30<sup>th</sup> to February 10<sup>th</sup>, 2023

Carried

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**Dudley & Company Engagement Letters**

242/2022 Albert Lavallee: That the RM approve and sign the letters from Dudley & Company for the terms of engagement & the responsibilities of Council & Auditors.  
Carried

**Board of Revision**

246/2022 ~~Patrick Bellefleur~~ *Albert Lavallee*: That the RM appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.  
That the RM pay the associated retainer fee of \$262.50 (GST included)  
Carried

**Coronach School Request**

247/2022 Scott Kirby: That the RM table item L) New Business until a later date.  
Carried

**Rockglen Childcare Services**

248/2022 Albert Lavallee: That the RM table item M) New Business until a later date.  
Carried

**Gravel Pile Survey**

249/2022 Gilles Bissonnette: That the RM engage Zach James Media to perform the annual gravel pile survey at the Giraudier and Sabourin pits.  
Carried

**Scout Lake Hamlet Allotment for 2023**

250/2022 Scott Kirby: That the Scout Lake Hamlet tax revenue allotment for 2023 be set at 70%.  
Carried

**Grain Bags Complaint**

251/2022 Gilles Bissonnette: That the RM send acknowledge the written complaint as attached and forming part of these minutes.  
Carried

**Grain Bags**

252/2022 Scott Kirby : That the RM send letters, as per the Nuisance Abatement Bylaw #2/2006, to the confirmed tenants of the following quarters: NE 3-5-29 W2, SE 9-4-29 W2, NE 11-5-29 W2, NE 10-5-28 W2 and to the owner of SW 25-4-30 W2 regarding proper disposal of discarded grain bags and that disposal is to be completed by June 1<sup>st</sup>, 2023.  
Carried

**Respond to Grain Bag Complaint**

253/2022 Scott Kirby: That the RM respond to Brian Kuysten/Brian's Pest Control about his letter regarding grain bags and that the council will deal with this particular case.  
Carried

**Letter from Patrick Therrien – Privacy Commissioner**

254/2022 Scott Kirby: That the RM, as requested by Patrick Therrien at the November 14<sup>th</sup>, 2022 council meeting, send a letter to the Saskatchewan Information and Privacy Commissioner regarding the complaint of breach of privacy acknowledging Councillor Denis Bellefleur acted on his own accord without the knowledge or support of the rest of council.  
Carried

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**Authorize to Speak to SARM Lawyer**

255/2022 Gilles Bissonnette: That the RM authorize councillor Scott Kirby to speak with a SARM lawyer regarding issues surrounding the claim of breach of privacy as submitted by Patrick Therrien.

Carried

**Correspondence**

256/2022 Albert Lavallee That the following correspondence be approved as presented:  
a) RCMP – Meeting November 29<sup>th</sup> in Coronach and November stats  
b) CDO Report  
c) Nominations for 2023 Lieutenant Governor’s Award  
d) SARM Notice of Planned Procurement

Carried

**2023 Lieutenant Governor’s Award**

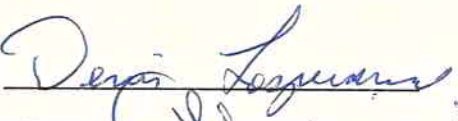
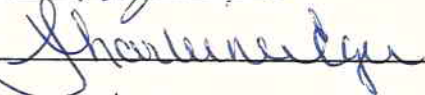
257/2022 Albert Lavallee: That the RM nominate former Reeve’s William Blackwell and David Kirby for the 2023 Lieutenant Governor’s Award.

Carried

**Adjournment**

258/2022 Scott Kirby: That this meeting adjourn (5:00 p.m.)

Carried

REEVE   
ADMINISTRATOR 

**Next Meeting – January 9<sup>th</sup>, 2023**