

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on December 6th, 2022

Present were: Deputy Mayor Wanda Newans, Administrator Sharleine Eger and the following councillors:

Raymond Martin
Margaret Brown
Marissa Gellner

Regrets: Wayne Joyal – leave of absence

Deputy Mayor Wanda Newans called the meeting to order.

Additions to the Agenda

224/2022 Raymond Martin: That the following item(s) be added to the agenda:
New Business: m) South Sask Ready

Carried

Minutes

225/2022 Marissa Gellner: That the November 2022 regular minutes and November 9th, 2022 special meeting minutes be approved as presented.

Carried

Committee Reports

226/2022 Margaret Brown: That the following verbal reports be accepted as presented:

- a) Raymond Martin: Dirt work around school – Dosch Organic Acres Ltd.
- b) Margaret Brown: Jean Louis Legare Regional Park Report
South Central Municipal Assoc. AGM
- c) Marissa Gellner: Fire Department
- d) Wanda Newans: Willow Bunch Recreation Authority

Carried

DELEGATION: Barb Gibbons and Deana Beck – Willow Bunch Library

Employee Reports

227/2022 Marissa Gellner: That the following reports be accepted as presented:

- a) CDO Report as Filed
- b) Foreman Report as Filed
- c) Admin Report as Filed

Carried

Recess for Public Hearing

228/2022 Margaret Brown: That the time being 7:30 p.m., the council recess for the public hearing regarding the proposed bylaw Official Community Plan and Zoning Bylaw for the Town of Willow Bunch.

Carried

Public Hearing Meeting Closed

229/2022 Wanda Newans: That having no submissions either written or verbal and the time being 7:45 p.m. council move to close the public hearing and resume the council meeting.

Carried

Rental Space for Yoga

230/2022 Raymond Martin: That Council provide use of the Hills of Home to Maria Thomas to offer Yoga and Meditation Classes, and rent be based on 15% of revenue.

Carried

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SaskPower Transformer and Pedestal

231/2022 Raymond Martin: That the Town cover 50% of trenching and full cost of service pedestal for power upgrades to the North East portion of plan AF413. Carried

Proxy for SSR

232/2022 Wanda Newans: That the Town appoint Sharleine Eger to serve as proxy for the Town of Willow Bunch, in place of Margaret Brown at the January 17th, 2023 meeting of South Sask Ready. Carried

Healthcare Professional Recruitment and Retention

233/2022 Raymond Martin: That the Town acknowledge and approve the \$10/per capita levy for the HPRR committee for 2023. Carried

Request for Municipal Abatement

234/2022 Margaret Brown: That Council approve the request as submitted by the Sportsman's Club for a municipal abatement in the amount of \$1,222.09 for 2022. Carried

2023 Meeting Dates

235/2022 Wanda Newans: That the Town accept the list of regular council meeting dates for 2023, attached hereto and forming part of these minutes, as set by Section 6.1 & 6.3 of the Council Procedures bylaw. Carried

COLA Policy

236/2022 Marissa Gellner: That the Town approve a 4% wage cost of living allowance increase for the CDO and Town Foreman and that the 2023 wages will be as follows:
CDO \$22.88/hour and Foreman \$65,559.00 annually. Carried

2023 Bonuses

237/2022 Wanda Newans: That the following year-end/Christmas bonuses be approved, payable in Willow Bucks:
Trevor Wandler \$500
Claire Lesperance \$500
Ken Gaudry \$250
Sarah Thorhaug \$250
Carried

Permits to Operate Hygienic Waterworks

238/2022 Margaret Brown: That the RM notify Scott Klippenstein – A.Sc.T, Environmental Officer for the Water Security Agency that the Town has no objections to the renewal of the proposal to alter permit to waterworks (renewal). Carried

2023 Library Levy - Fund Extra Hours

239/2022 Marissa Gellner: That the Town approve the request to fund an additional 5.75 hours at a cost of \$6,928.75 for the Willow Bunch Regional Library at a 50% cost share with RM of Willow Bunch; the Town's share being \$3,464.38. Carried

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Outstanding Custom Work to Tax Roll

240/2022 Margaret Brown: That the Town add any outstanding custom work and invoices and any accounts receivables to the tax roll if not paid by Dec.31st, 2022.

Carried

Willow Bucks

241/2022 Raymond Martin: That in lieu of a community Christmas party that the Town implement Willow Bucks as in 2021; and that \$40 in Willow Bucks be provided to organizations/volunteers of the Town of Willow Bunch.

Carried

Official Community Plan and Zoning Bylaw Second Reading

242/2022 Margaret Brown: That bylaw 4-2022 being a bylaw to develop an Official Community Plan and bylaw 5-2022 being a bylaw to develop a Zoning Bylaw be given second reading.

Carried

Correspondence

243/2022 Wanda Newans: That the following correspondence be approved as presented:

- a) RCMP report
- b) Quote from SUMAssure (still waiting for WFG)
- c) Gov't of Saskatchewan – Canada Community Building Fund (Former Gas Tax Fund)
- d) Letter – Dan Mondor

Carried

Financials

244/2022 Marissa Gellner: That the November 2022 financial statements and bank reconciliation be approved as presented.

Carried

Accounts Payable

245/2022 Margaret Brown: That the accounts paid and presented for payment be approved and a list of the cheques #13269 to #13315 (\$61,016.75) inclusive, the November payroll in the amount of (\$5,200.71 and EFT payments (\$2,270.58) be annexed hereto and form a part of these minutes.

Carried

Adjournment

246/2022 Raymond Martin: That this meeting adjourn at 9:05 p.m.

Carried

MAYOR

Wanda Newans

ADMINISTRATOR _____

NEXT MEETING – January 3rd, 2023