

Minutes of the regular meeting of the Council of the Rural Municipality of Willow Bunch No. 42 held at the Municipal Office, #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on Monday, November 14<sup>th</sup>, 2022.

**Present** were: Patrick Therrien - Reeve, Administrator Sharleine Eger and the following councillors:

- Division 1 – Denis Lesperance
- Division 2 – Albert Lavallee
- Division 4 – Scott Kirby
- Division 5 – Dale Berner (via Zoom)
- Division 6 – Gilles Bissonnette

Regrets: Division 3 – Denis Bellefleur

**Declarations of Elected Officials**

184/2022 Denis Lesperance: That the RM acknowledge and accept the results of the November 9<sup>th</sup>, 2022 election:

Scott Kirby – Division 4 and Gilles Bissonnette – Division 6  
Carried

**Additions to the Agenda**

185/2022 Albert Lavallee: That the RM appoint a deputy reeve at this meeting and that RM add the addition of a letter to council from Tamara Therrien to correspondence.  
Carried

**Letter to Council Re: Breach of Privacy**

186/2022 Albert Lavallee: That council acknowledge the letter penned and read by Reeve, Patrick Therrien regarding his breach of privacy via correspondence sent to Tamara Therrien.

Carried

**Authorize to Inquire**

187/2022 Dale Berner: That Scott Kirby and Gilles Bissonnette be authorized to canvas affected council and previous council to declare in writing their involvement or non-involvement in the breach of privacy as per letter presented by Reeve Therrien.

Carried

Reeve Therrien relinquishes the chair to make the following motion.

**Appoint Deputy Reeve**

188/2022 Patrick Therrien: That Gilles Bissonnette be appointed as deputy Reeve.

Patrick Therrien requested a recorded vote:

Denis Lesperance –	Opposed	Gilles Bissonnette -	Opposed
Albert Lavallee -	Opposed	Patrick Therrien -	FOR
Dale Berner -	FOR		
Scott Kirby -	Opposed		

Defeated

Reeve Therrien resumes the chair.

**Appoint Deputy Reeve**

189/2022 Albert Lavallee: That Denis Lesperance be appointed as deputy Reeve.

Patrick Therrien requested a recorded vote:

Denis Lesperance -	FOR	Gilles Bissonnette -	FOR
Albert Lavallee -	FOR	Patrick Therrien -	FOR
Dale Berner -	FOR		
Scott Kirby -	FOR		

Carried



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**Change Signing Authority**

190/2022 Scott Kirby: That Denis Lesperance be appointed to signing authority and that Patrick Bellefleur be removed from signing authority at Bengough Credit Union and Conexus Credit Union and that any one of Patrick Therrien (Reeve) or Denis Lesperance (Deputy Reeve) must sign along with any one of Sharleine Eger (Administrator) or Tereena Bartlett (Assistant Administrator).

Carried

**Minutes**

191/2022 Albert Lavallee: That the minutes of the August and September regular meetings of council be approved as presented.

Carried

**Minutes – Special Meeting**

192/2022 Denis Lesperance: That the minutes of the October 5<sup>th</sup>, 2022 special meeting be approved as presented.

Carried

DELEGATION: Michel Cayer – Foreman

- Walking Trail not complete until spring
- RM/Park make arrangement to burn park pile of wood
- Trail of Paul Campagne's – build trail ½ mile west of current road allowance (Section 12-05-29 W2) Campagne's to pay for culvert (instead of developing road allowance – put through slough)
- Starter on Kenworth – took it to Miles Crooks
- 1977 fire truck – keep or tender?
- Paul Bellefleur – leave of absence

**Water Supply/Sewage Force Main Tender**

193/2022 Albert Lavallee: That as per the recommendation of the water and sewer project steering committee, the council of the RM of Willow Bunch No. 42 award the tender to Hwy #1 Contracting Ltd. for construction of the water supply and sewage force main project based on their submitted tender of \$636,360.00 not including taxes and a projected start date of February 2023 and completion date of April 30<sup>th</sup>, 2023.

Carried

**Water Supply/Sewage Force Main Materials**

194/2022 Albert Lavallee: That as per the recommendation of the water and sewer project steering committee, the council of the RM of Willow Bunch No. 42 source materials for the construction of the water supply and sewage force main project (including steel reels based on availability) from Sandale Utility Products at a price quote of \$86,426.50.

Carried

**Committee Reports**

195/2022 Denis Lesperance: That the following verbal committee reports be accepted as presented:

- a) Denis Lesperance: South Sask Ready (SSR) new intake for funding \$80,000
- b) Albert Lavallee: Health Care Professional Recruitment (formerly Doctor Recruitment)
- c) Denis Bellefleur: No Report
- d) Dale Berner: No Report
- e) Pat Therrien: SCMA on November 23<sup>rd</sup> – unable to attend  
Gilles to Attend



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- f) Scott Kirby: No Report
- g) Gilles Bissonnette: No Report

Carried

**Hamlet H2O Reports**

196/2022 Scott Kirby : That the RM accept as presented, the H2O reports for the hamlet of Scout Lake.

Carried

**Hamlet H2O Reports**

197/2022 Gilles Bissonnette: That the RM accept as presented, the H2O reports for the hamlet of St. Victor.

Carried

**Bylaw 3-2022 Amendment to Minimum Tax Bylaw First Reading**

198/2022 Denis Lesperance: That Bylaw No. 3-2022 being a bylaw to amend the minimum tax bylaw be given first reading.

Carried

**Bylaw 3-2022 Amendment to Minimum Tax Bylaw Second Reading**

199/2022 Albert Lavallee: That Bylaw No. 3-2022 being a bylaw to amend the minimum tax bylaw be given second reading.

Carried

**Bylaw 3-2022 Amendment to Minimum Tax Bylaw Three Readings**

200/2022 Scott Kirby: That Bylaw No. 3-2022 being a bylaw to amend the minimum tax bylaw be read three times at this meeting.

Carried Unanimously


**Bylaw 3-2022 Amendment of Minimum Tax Bylaw Third Reading**

201/2022 Gilles Bissonnette: That Bylaw No. 3-2022 being a bylaw to amend the minimum tax bylaw be given third and final reading.

Carried

DELEGATION: Paul Bellefleur

**Enter "In Camera" or "Closed Session"**

202/2022 Denis Lesperance: That the RM enter in an "in camera" session at 2:22 pm to discuss issues as per Section 12.4 of the Council Procedures Bylaw and that those in attendance are Patrick Therrien, Denis Lesperance, Albert Lavallee, Scott Kirby, Gilles Bissonnette, Dale Berner (via Zoom), Sharleine Eger, ~~Paul Bellefleur~~. 

Carried

**Exit "In Camera" Closed Session**

203/2022 Denis Lesperance: That the RM exit the "in camera" closed session at 2:38 p.m.

Carried

Patrick Therrien stepped down from the chair.

**Permanent Employees**

204/2022 Patrick Therrien: That the RM revert to 3 permanent full time outside employees, from 4, effective October 27<sup>th</sup>, 2023.

Carried

**Leave of Absence**

205/2022 Patrick Therrien: That Paul Bellefleur be granted a "one time" only leave of absence from December 2<sup>nd</sup>, 2022 to March 31<sup>st</sup>, 2023 with a return to work April 3<sup>rd</sup>, 2023.

Carried

Patrick Therrien resumes the chair.

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**Westmoreland Coal – Holding Pond**

206/2022 Albert Lavallee: That the RM respond to Emily Jepson – Westmoreland Coal indicating the RM has considered the question regarding the holding pond at the Road Allowance at 1-4-27 W2 and have no opinion as to whether or not Westmoreland should leave the holding pond in place or not.  
Carried

**Exempt Improvement at W PT F, CA 6567**

207/2022 Denis Lesperance: That the RM exempt the assessed improvement on the W portion of lot F in plan CA6567 of the RM of Willow Bunch, as the improvement serves no purpose other than storage.  
Carried

**Notice of Mowing Crop**

208/2022 Denis Lesperance: That the RM acknowledge receipt of the complaint of the mower mowing crop; that the issue was raised with the Foreman and the employees.  
Carried

**Subdivision for Proposed Surface Leases NW ¼ 12-5-28 W2**

209/2022 Albert Lavallee: That the Council of the RM of Willow Bunch No. 42 advise that the proposed subdivision complies with Zoning Bylaw 2013/06, Section 6.4 and that we are not aware of any land uses in the vicinity that would not be compatible with the intended use of the proposed sites, a servicing agreement is not required, we do not have any facilities that could be affected by the proposed development nor are there any site conditions that make the land unsuitable for the intended use and therefore recommends that Community Planning approve the application for proposed subdivision file SUBD-00577-2022  
Carried

**Acknowledge and Advertise Tax Enforcement List (List of Lands in Arrears)**

210/2022 Gilles Bissonnette: That the RM advertise in the November 10<sup>th</sup>, 2022 edition of the Assiniboia Times, the tax enforcement list as attached to and forming part of these minutes and that the RM exclude all properties from the TE List that are less than ½ of the previous year's levy.  
Carried

**Snow Plough Registrations for 2022/2023**

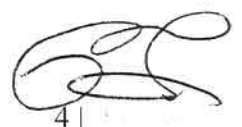
211/2022 Albert Lavallee: That the following people listed on the snow ploughing registration forms received for the 2022/2023 winter season be approved for snow ploughing in RM#42 for liability and they must all be equipped with a flashing amber/blue light and sign a contractor's agreement: David Kirby, Spencer Kirby, Scott Kirby  
Carried

**Property Insurance Renewal Coverage Review**

212/2022 Denis Lesperance: That the RM, having reviewed coverages for property within the SARM Property Self-Insurance Program Renewal, with no changes required, submit to SARM for 2023.  
Carried

**2023 Meeting Dates**

213/2022 Scott Kirby: That the RM accept the list of regular council meeting dates for 2023, attached hereto and forming part of these minutes, as set by Section 6.1 & 6.3 of the Council Procedures bylaw.  
Carried



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**Outstanding Custom Work to Tax Roll**

214/2022 Dale Berner: That the RM add any outstanding custom work and invoices and any accounts receivables to the tax roll if not paid by Dec.31<sup>st</sup>, 2022.  
Carried

**Correspondence**

215/2022 Albert Lavallee That the following correspondence be approved as presented:  
a) RCMP – Meeting November 29<sup>th</sup> in Coronach  
b) RCMP – August, September, October report  
c) CDO Reports  
d) St. Victor Wastewater and Scout Lake Water Inspections  
e) Ministry of Agriculture – Response to Drought Conditions  
f) SARM – Message from Ray Orb  
g) SARM – Resolutions for Mid-Term Convention  
Carried

**Financials**

216/2022 Denis Lesperance: That the Statement of Financial Activities and bank reconciliation for September and October 2022 be accepted as presented.  
Carried

**Accounts**

217/2022 Albert Lavallee: That the accounts paid and presented for payment be approved and a list of the cheques 20450-20478 and 20480 to 20519 inclusive (\$136879.13) and the September payroll (\$29,443.99) and October payroll (\$32,157.99) and EFT payments (\$425,553.67) be annexed hereto and form part of these minutes.  
Carried

**Adjournment**

218/2022 Gilles Bissonnette: That this meeting adjourn (3:35 p.m.)

Carried

REEVE

ADMINISTRATOR

Next Meeting – December 12<sup>th</sup>, 2022