

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on September 6<sup>th</sup>, 2022

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:  
Wanda Newans  
Raymond Martin  
Margaret Brown  
Marissa Gellner

Mayor Wayne Joyal called the meeting to order.

#### **Additions to the Agenda**

152/2022 Margaret Brown: Old Business: f) Schedule Fall Meeting  
g) Untidy Premises  
h) Clinic  
New Business g) Lumber at RM shop

Carried

#### **Minutes**

153/2022 Margaret Brown: That the August 2022 regular minutes be approved as presented.

Carried

#### **Committee Reports**

154/2022 Marissa Gellner: That the following verbal reports be accepted as presented:

- a) Raymond Martin: Ask RM to re-water dust controlled streets
- b) Margaret Brown: Jean Louis Legare Regional Park Report
- c) Wanda Newans: No Report
- d) Marissa Gellner: No Report
- e) Wayne Joyal: No Report

Carried

#### **Employee Reports**

155/2022 Raymond Martin: That the following reports be accepted as presented:

- a) CDO Report as Filed
- b) Foreman Report as Filed
- c) Admin Report as Filed

Carried

#### **Lagoon Site Ground Testing – 3<sup>rd</sup> Cell**

156/2022 Wanda Newans: That council select P.Machibroda Engineering Ltd. to perform soil testing of the area immediately North of the lagoon to determine soil composition and whether or not it is suitable to act as a holding pond for the lagoon at a cost of \$19,800.

Carried

#### **Former Industrial Arts Shop - Roof**

157/2022 Raymond Martin: That the Town continue work on the former school building and direct Duncan roofing to complete repairs over North West corner of the old industrial arts shop.

Carried

#### **Tender**

158/2022 Wanda Newans: That admin prepare a tender to advertise locally to begin the demolition in that portion(s) of the school which constitutes the gym, gym accesses and core portions of the school.

Carried

#### **Clinic Building Roof**

159/2022 Marissa Gellner: That the council authorize de Ronde Construction to complete repairs on the clinic roof at an estimated cost of \$1,126.39 (including taxes).

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**Office Space Rent**

160/2022 Margaret Brown: That rent for office space in the clinic building be set at \$150/month.  
Carried

**Opening Doors Tenders**

161/2022 Wanda Newans: That Council select de Ronde Construction to complete renovations as per the New Horizons Grant – Opening Doors Project application as per submitted tender of \$18,404.80 (including taxes); project includes replacing 3 south facing windows for the Museum building, new accessibility ramp for the Hills of Home and replace 5 doors at the Hills of Home.  
Carried

**Untidy Premises**

162/2022 Margaret Brown: That Admin send a letter regarding violation of Nuisance Abatement Bylaw and the Animal Control Bylaw to the property owners of #5 Ave A.  
Carried

**Appointment to WB Volunteer Fire Department**

163/2022 Marissa Gellner: That Merlin Cochrane be appointed to the Willow Bunch Volunteer Fire Department.  
Carried

**Town Gym**

164/2022 Marissa Gellner: That the Town set an age limit of 15 years old for membership to the Town gym located at the Hills of Home.  
Carried

**Sask Lotteries Grant**

165/2022 Raymond Martin: That the Town allocate the \$4491 from Sask Lotteries grant to the following applicants:  
Willow Bunch Skating Club \$1800  
Jean Louis Legare Regional Park \$2691  
Carried

**Heavy Truck Traffic Speed**

166/2022 Raymond Martin: That the Town make request to the department of Highways for two “Reduced Speed Zone Ahead” signs to be situated at the North and South ends of Town prior to cresting the hill down into the valley as a means of aiding in reducing the speed of heavy truck traffic through town.  
Carried

**Congratulatory Ad**

167/2022 Raymond Martin: That the Town place a congratulatory ad in the Assiniboia Times honouring the new Southland Coop Arena.  
Carried

**Offer for Tender**

168/2022 Margaret Brown: That the Town offer for tender the remaining plywood and tongue and groove planks from the work on the roof of the former school building.  
Carried

**Enter “In Camera - Closed Session”**

169/2022 Wayne Joyal: That Council enter into an “In Camera Session-closed session” at 7:50 p.m. to discuss confidential items regarding council and

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employees as per Section 12.1 of the Council Procedures bylaw; those being present for the session being Mayor Wayne Joyal, Councillors Raymond Martin, Margaret Brown, Wanda Newans, Marissa Gellner and Administrator Sharleine Eger.

Carried

**Exit “In Camera-Closed Session”**

170/2022 Margaret Brown: That council exit the “in camera – closed session” at 8:24 p.m.

Carried

**Request for Leave of Absence**

171/2022 Raymond Martin: That council approve Mayor Joyal’s request for a leave of absence from council until March 2023 due to health reasons.

Carried

**Mileage Compensation**

172/2022 Margaret Brown: That council compensate the Foreman for mileage incurred over the long weekend in September for use of his personal vehicle to perform Town related work while the Town truck was in the shop for repairs; and that mileage rates be paid out as per policy.

Carried

**Fire Ban**

173/2022 Wanda Newans: That council impose a fire ban for lands within Town limits until such time that it is deemed safe to lift.

Carried

**Correspondence**

174/2022 Margaret Brown: That the following correspondence be approved as presented:

- a) RCMP report
- b) Pat McGinn – McGinn Group – Site Inspections July, and final August
- c) ALS Environmental – Piezometer report
- d) Mayor Schauenberg – Town of Assiniboia

Carried

**Financials**

175/2022 Marissa Gellner: That the August 2022 financial statements and bank reconciliation be approved as presented.

Carried

**Accounts Payable**

176/2022 Wanda Newans: That the accounts paid and presented for payment be approved and a list of the cheques #13141 to #13182 (\$240,701.18) inclusive, the August payroll in the amount of (\$6,155.69) and EFT payments (\$33,804.20) be annexed hereto and form a part of these minutes.

Carried

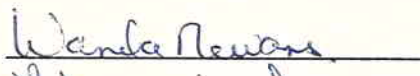
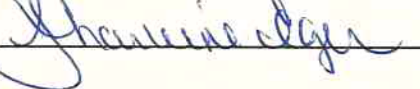
**Adjournment**

177/2022 Raymond Martin: That this meeting adjourn at 8:35 p.m.

Carried

MAYOR

ADMINISTRATOR

**NEXT MEETING – October 4<sup>th</sup>, 2022**