

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on April 5th, 2022

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Marissa Gellner

Wanda Newans

Regrets: Raymond Martin

Margaret Brown

Mayor Wayne Joyal called the meeting to order.

Additions to the Agenda

52/2022 Marissa Gellner: New Business: n) Bylaw Enforcement

Carried

Minutes

53/2022 Wanda Newans: That the March 2022 regular minutes be approved as presented.

Carried

Committee Reports

54/2022 Marissa Gellner: That the following verbal reports be accepted as presented:

a) Raymond Martin: No Report

b) Margaret Brown: No Report

c) Wanda Newans: Willow Bunch Recreation Authority

d) Marissa Gellner: Joint Fire Board – next mtg date TBD

e) Wayne Joyal: Doctor Recruitment meeting coming up

South Sask Ready meeting coming up

Carried

Employee Reports

55/2022 Wanda Newans: That the following reports be accepted as presented:

a) CDO Report as Filed

b) Foreman Report as Filed

c) Admin Report as Filed

Carried

Request for Municipal Tax Abatement – Lot 9, Blk 21, Plan EX620

56/2022 Marissa Gellner: That the council approve a municipal tax abatement for Lot 9, Blk 21, Plan EX620 for the 2022 tax year upon successful purchase of the property to Dosch Organic Acres for \$1,000.

Carried

RM of Willow Bunch Water and Sewer Project

57/2022 Wanda Newans: That council, having reviewed the designs for treated water pumping options presented by BCL Engineering Ltd., chose option 1 which includes the installation of a dry mount pump inside the water treatment plant, connected after the chlorination and filtration system but before the water is pumped to the reservoir.

Carried

Table Item c) Zoning Bylaw and Official Community Plan

58/2022 Marissa Gellner: That council table review of the draft zoning bylaw and official community plan until the May council meeting.

Carried

Prairies Canada Funding Agreement

59/2022 Wanda Newans: That the Town authorize the Administrator to sign the contribution agreement between the Town of Willow Bunch and Prairies Canada, as of April 5th, 2022 for \$160,000 to complete renovations to the former Industrial Arts portion of the former school building including but not limited to HVAC, water/sewer, electrical and flooring.

Carried

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Rescind Motion 27/2022

60/2022 Marissa Gellner: That motion 27/2022 being a motion to acquire title on tax enforcement be rescinded due to all arrears being paid.
Carried

Issue Request for Proposal/Tender

61/2022 Wayne Joyal: That the Town issue an RFP/T for a job to replace 5 exterior doors at the Hills of Home and 3 Lower South Facing exterior windows on the Museum building, with a completion date before July 28th, 2022 and if that date cannot be adhered to the start date will have to be post 150th Celebration (July 31st, 2022).
Carried

Table Item f) Code of Ethics Bylaw Review

62/2022 Wanda Newans: That council table review of the Code of Ethics bylaw until the May council meeting.
Carried

Preliminary Budget Meeting

63/2022 Wayne Joyal: That a preliminary budget meeting be set for April 12th, 2022 @ 5:00 p.m.
Carried

Table Item h) New Business – Garbage and Recycling Rates

64/2022 Marissa Gellner: That council table discussion regarding garbage and recycling rates until the April 12th, 2022 budget meeting.
Carried

Building Permit Andre Cayer

65/2022 Wanda Newans: That the Town approve the building permit submitted by Andre Cayer to build a 36' x 28' garage at to serve as storage at #4 Ave E and said permit expires April 5th, 2023.
Carried

Property Tenders

66/2022 Marissa Gellner: That the Town approve the tender submitted by Tyler Fox on behalf of Benjamin Bolan for \$16,000 for Lot 10, Blk 1, Plan EX620; and
That the Town approve the tender submitted by Peter Hoshal for \$3,500 for Lot 6, Block 1, Plan EX620 and that upon successful payment of the balance of tenders, administration proceed with title transfer.
Carried

Table Item k) New Business – Chow McLeod – Richard Giraudier Easement

67/2022 Wayne Joyal: That item k) New Business be table until the May 3rd, 2022 council meeting.
Carried

Approve Draft Financial Statements

68/2022 Marissa Gellner: That the Town acknowledge, approve and sign the draft financial statements as presented by Dudley and Company for the 2021 fiscal year.
Carried

Correspondence

69/2022 Wayne Joyal: That the following correspondence be approved as presented:
a) RCMP Report
b) Bobcat of Regina – Municipal Trade Program
c) SHA – New Physician
d) Saskatchewan Legislative Assembly – Official Opposition Letter

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e) South Central Protective Services – Minutes and Invoice
Carried

Financials

70/2022 Wanda Newans: That the March 2022 financial statements and bank reconciliation be approved as presented.
Carried

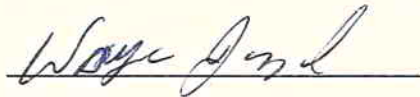
Accounts Payable

71/2022 Wanda Newans: That the accounts paid and presented for payment be approved and a list of the cheques #12880 to #12935 (\$97,149.46) inclusive, the March payroll in the amount of (\$4,811.25) and EFT payments (\$895.40) be annexed hereto and form a part of these minutes.
Carried

Adjournment

72/2022 Wayne Joyal: That this meeting adjourn at 8:41 p.m.
Carried

MAYOR



ADMINISTRATOR _____

NEXT MEETING – May 3rd, 2022 @ 7:00 p.m.