

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on May 4th, 2021

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Wanda Newans
Margaret Brown VIA ZOOM
Marissa Gellner
Raymond Martin VIA ZOOM

Additions to the Agenda

84/2021 Wanda Newans: Old Business: m) Signs
n) Streets
o) Welcome Wagon
New Business: n) Lot Usage
o) Council Indemnity
Carried

Minutes

85/2021 Marissa Gellner: That the following minutes be approved as presented:
April 6th, 2021.
Carried

Minutes

86/2021 Margaret Brown: That the following minutes be approved as presented:
April 19th, 2021 Special Meeting.
Carried

Committee Reports

87/2021 Margaret Brown: That the following reports be accepted as presented:
a) Raymond Martin: No Report
b) Margaret Brown: Jean Louis Legare Regional Park Authority Report
c) Wanda Newans: No Report
d) Marissa Gellner: Upcoming Fire Board Meeting
e) Wayne Joyal: Coulee Project Committee, SSREP, City of Estevan
Carried

Project – RM of Willow Bunch – Water/Sewer to Park and Expansion

88/2021 Raymond Martin: That the Town approve the RM's request to connect to the Town of Willow Bunch water supply via 2" HDPE to supply potable water to the Jean Louis Legare Regional Park and park expansion and the Town accept effluent from the park at the Town's lagoon. Be it further resolved that an agreement including but not limited to protecting the interests of the Town and ratepayers, confirming RM is responsible for the cost of the infrastructure and maintenance and applicable utility charges will be invoiced by the Town to the appropriate end users.
Carried

Employee Reports

89/2021 Marissa Gellner: That the following reports be accepted as presented:
a) CDO Report as Filed
b) Foreman Report as Filed
c) Admin Report as Filed
Carried

Tax Enforcement – Acquire Title

90/2021 Margaret Brown: That TAXervice, on behalf of the Town of Willow Bunch, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

Lot 1-BLK/PAR 1-PLAN EX620 EXT 0, Title No. 134888732
Lot 2-BLK/PAR 1-PLAN EX620 EXT 0, Title No. 134888721

Carried

WJ

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No Tenders Received on Lots 13-17, Blk 2, PLAN AF1162

Letter – Shannon Turner

91/2021 Marissa Gellner: That a letter be sent to Shannon Turner denying her request for submission of a disclosure statement to Midwest Surveys for calibration certificates and field notes as the survey report has been submitted to her already and that court proceedings are under way.
Carried

Western Economic Development Funding Agreement

92/2021 Wanda Newans: That the Town authorize the Administrator to sign the contribution agreement between the Town of Willow Bunch and Western Economic Diversification, as of April 29th, 2021 for \$75,000 to complete the conditional assessment of the former school building.
Carried

Request for Proposals – School Building Assessment

93/2021 Margaret Brown: That administration begin the process sending out RFP's for building assessment of the former school building.
Carried

Education Mill Rates

94/2021 Marissa Gellner: That the Town acknowledge the 2021 Education Mill rates, as presented by the Ministry of Government Relations, as follows:

Agricultural Property	1.36 mills
Residential Property	4.46 mills
Commercial Property	6.75 mills
Resource (oil and gas, mines and pipelines)	9.79 mills

Carried

Request to Purchase TTP, PT Lot 11-12, Blk 8, Plan AF413

95/2021 Raymond Martin: That the Town approve the request to purchase PT Lot 11-12, Blk 8, Plan AF413, submitted by Dan and Faith Janicki for \$3000 to move an RTM home and detached garage.

Carried

Waive Fire Fees for St. Ignace Parish

96/2021 Wanda Newans: That the RM waive the fire fees, in the amount of \$2,886.51, for a fire at the Willow Bunch cemetery dated March 15th, 2021.

Carried

Lift Station - Impellers

97/2021 Raymond Martin: That the Town engage Municipal Utilities to perform cleaning/assessment and pump rotating assembly installation at a cost of \$8,533.94 plus applicable taxes.

Carried

Lift Station - Generator

98/2021 Wanda Newans: That the Town send out Requests For Proposals to supply and install an air cooled, 3 phase generator with electronic soft starters for each lift pump for use with a 94" L by 30" Diameter propane tank. Quote should include Sask power plans review and permit along with estimated generator delivery.

Carried

Basketball Nets

99/2021 Marissa Gellner: That the Town donate 2 basketball nets to the JLLRP tennis courts for public use.

Carried

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Bylaw 2/2021 License and Regulate Dogs First Reading

100/2021 Raymond Martin: That Bylaw 2/2021 being a bylaw to provide for licensing and regulating dogs be given first reading.

Carried

Bylaw 2/2021 License and Regulate Dogs Second Reading

101/2021 Margaret Brown: That Bylaw 2/2021 being a bylaw to provide for licensing and regulating dogs be given second reading.

Carried

Bylaw 2/2021 License and Regulate Dogs Three Readings

102/2021 Wanda Newans: That Bylaw 2/2021 being a bylaw to provide for licensing and regulating dogs be read three times at this meeting.

Carried Unanimously

Bylaw 2/2021 License and Regulate Dogs Third Reading

103/2021 Marissa Gellner: That Bylaw 2/2021 being a bylaw to provide for minimum and base tax be given third and final reading.

Carried

Willow Bunch Recreation Authority Willow Bunch Rink Project

104/2021 Raymond Martin: That the Town approve the project, funded by Investing in Canada Infrastructure Plan, to remove and replace both ice plants at the municipal rinks to replace and upgrade the chiller/compressor of the ice plant rink, due to age, and discontinuation of refrigerant

Carried

Council Indemnity

105/2021 Marissa Gellner: That annual indemnity for councillors increase from \$1,800 to \$2,400 per annum and that the indemnity for mayor increase from \$3,600 to \$4,800 per annum.

Correspondence

106/2021 Wanda Newans: That the following correspondence be approved as presented:

- a) RCMP
- b) Crawford & Company – Regarding Insurance for Clinic Furnace – still pending

Carried

Financials

107/2021 Margaret Brown: That the April 2021 financial statements and bank reconciliation be approved as presented.

Carried

Accounts Payable

108/2021 Wanda Newans: That the accounts paid and presented for payment be approved and a list of the cheques #12472 to #12499 (\$46,744.81) inclusive, the April payroll in the amount of (\$4,636.42) and EFT payments (\$1,242.74) be annexed hereto and form a part of these minutes.

Carried

Adjournment

109/2021 Raymond Martin: That this meeting adjourn at 8:55 p.m.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – June 1st, 2021 @ 7:00 p.m.