

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on March 2<sup>nd</sup>, 2021

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Wanda Newans  
Margaret Brown  
Marissa Gellner  
Raymond Martin

### **Additions to the Agenda**

32/2021 Raymond Martin: Old Business: f) Grants  
g) Elevator  
Carried

### **Minutes**

33/2021 Margaret Brown: That the following minutes be approved as presented:  
February 2<sup>nd</sup>, 2021.  
Carried

### **Committee Reports**

34/2021 Wanda Newans: That the following reports be accepted as presented:  
a) Raymond Martin: School Sewer Scoping  
b) Margaret Brown: JLLRP  
c) Wanda Newans: Rec Board Monthly meeting  
d) Marissa Gellner: Willow Bunch and Rural Fire Committee  
e) Wayne Joyal: Coulee Project Committee, SSREP, Golf Course  
Carried

### **Employee Reports**

35/2021 Margaret Brown: That the following reports be accepted as presented:  
a) CDO Report as filed  
b) Foreman Reports as filed  
Carried

DELEGATION: Sean Wallace – Managing Director of South Sask Regional Economic Partnership (SSREP)  
Sharon Adams – President SSREP

DELEGATION: Emile Desautels and Patrick Therrien – Jean Louis Legare Regional Park and Willow Bunch Golf Club -

### **Letter To JLLRP**

36/2021 Marissa Gellner: That the Town send a letter to the Jean Louis Legare Regional Park (JLLRP) advising them to issue a letter to the Willow Bunch Golf Club (WBGC) regarding the transfer of land to the JLLRP as per the agreement from 2004, stipulating to the WBGC that the JLLRP has zero interest in operating the golf course and that the JLLRP will provide any assistance to the WBGC when required.  
Carried

### **South Sask Regional Economic Partnership (SSREP)**

37/2021 Raymond Martin: That the Town appoint Wayne Joyal to sit as a second representative on the SSREP.  
Carried

### **Enter “In Camera”**

38/2021 Margaret Brown: That Council enter into an “In Camera Session” at 8:42 p.m. to discuss confidential items as per Section 12.1 of the Council Procedures bylaw; those being present for the session being Mayor Wayne Joyal, Councillors Raymond Martin, Margaret Brown,

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Wanda Newans, Marissa Gellner and Administrator Sharleine Eger.

Carried

**Exit “In Camera” Session**

39/2021 Wanda Newans: That Council exit the session at 8:52 p.m.

Carried

**Water Damages at #27 Ave B**

40/2021 Raymond Martin: That the Town compensate Paul Lesperance for expenses not covered by insurance for damages incurred at #27 Ave B as a result of a municipal water line break.

Carried

**Tenders for Clinic Building**

41/2021 Margaret Brown: That the Town accept the quote from de Ronde Construction to replace the East facing windows, SGI entrance door and North service door of the SGI/Clinic Building.

Carried

**Register Consent/Proceed with Tax Enforcement**

42/2021 Marissa Gellner: That TAXervice, on behalf of the Town of Willow Bunch, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land: PT LOT 19, BLK 8, PLAN AF413

Carried

**Office Security**

43/2021 Wanda Newans: That the Town engage Liberty Security to install a security system, complete with motion sensors and door contacts at the Municipal Office and Council Chambers.

Carried

**Tax Title Property (TTP) and Tender**

44/2021 Wanda Newans: That the Town add to the TTP account the following properties and advertise same for tender as per requirements in *The Tax Enforcement Act*:  
Lots 13-17, Blk 2, Plan AF413

Carried

**Transfer Infrastructure Fee to Reserves**

45/2021 Marissa Gellner: That the Town transfer the balance from 2020 Water & Sewer Infrastructure Fee to a reserve account.

Carried

**WiFi – Hills of Home Centre**

46/2021 Raymond Martin: That the Town proceed with installation of Business internet at the Hills of Home Centre from Sasktel at a rate of \$49.95/month.

Carried

**Sask Lotteries Grant**

47/2021 Wanda Newans: That the Town allocate \$3,491.00 to the Jean Louis Legare Regional Park for swimming lesson programming in 2020 and \$1000 to Willow Bunch Ice Skaters for skating lesson programming.

Carried

**Request to Purchase**

48/2021 Raymond Martin: That the Town approve the Request to Purchase PT, Lot 5 and 6, Blk 8, Plan AF413 submitted by Jean Lemieux in the amount of \$2,000.

Carried

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**Palliser Regional Library Story Trail**

49/2021 Marissa Gellner: That the Town send a letter of support to Palliser Regional Library for story trails in Palliser locations and approve the creation of a story trail in the town of Willow Bunch.

Carried

**Clinic Hours**

50/2021 Margaret Brown: That the Town send a letter to Saskatchewan Health Authority regarding an update on clinic hours as per the notification that the hours had been restored on a conditional basis with a review taking place after 3 months (March, 2021).

Carried

**Correspondence**

51/2021 Raymond Martin: That the following correspondence be approved as presented:

- a) RCMP
- b) Quote from Virtue Construction Sweepers

Carried

**Financials**

52/2021 Marissa Gellner: That the February 2021 financial statements be approved as presented.

Carried

**Accounts Payable**

53/2021 Margaret Brown: That the accounts paid and presented for payment be approved and a list of the cheques #12373 to #12403 (\$34,344.14) inclusive, the February payroll in the amount of (\$4,669.30) and EFT payments (\$712.78) be annexed hereto and form a part of these minutes.

Carried

**Purchase Flower Pots**

54/2021 Wanda Newans: That the Town purchase 2, 42" x 42" self-watering containers from Carmel Bruneau at a cost of \$421.00 each.

Carried

**Adjournment**

55/2021 Raymond Martin: That this meeting adjourn at 9:45 p.m.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – April 6<sup>th</sup>, 2021 @ 7:00 p.m.

