

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on December 7th, 2020

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Wanda Newans

Margaret Brown

Via Zoom: Marissa Gellner

Raymond Martin

Additions to the Agenda

185/2020 Wanda Newans: New Business: p) Volunteer Recognition

Carried

Minutes

186/2020 Wanda Newans: That the following minutes be approved as presented:
November 2nd, 2020.

Carried

Minutes

187/2020 Margaret Brown: That the following minutes be approved as amended by striking out "Michel Cayer" on resolution #182/2020 and replacing it with "Raymond Martin":
November 30th, 2020.

Carried

Committee Reports

188/2020 Committee Reports: That the following reports be accepted as presented:

a) Raymond Martin: Street Report

b) Margaret Brown: No Report

c) Wanda Newans: Rec Board Monthly meeting

d) Marissa Gellner: No Report

e) Wayne Joyal: Coulee Project Committee, JLLRP report

Carried

Employee Reports

189/2020 Wanda Newans: That the following reports be accepted as presented:

a) CDO report as filed

b) Foreman Water reports

c) Admin Report as filed

Carried

Property Line Survey

190/2020 Margaret Brown: That as a result of the findings of the legal survey, the town request the removal/movement of the shed that is extended over onto town property and that the invoice for the survey, agreed upon between the Town and Ms. Turner, as per the August 17th, 2020 and September 30th, 2020 meetings is due by December 31st, 2020.

Carried

Request for Minutes

191/2020 Raymond Martin: That the Town send a letter to the property owner of #20 Edouard Beaupre St. indicating that past years minutes, not available on the website, are available to view at the Town office during regular office hours.

Carried

Appoint Provincial Representative to Saskatchewan Housing

192/2020 Margaret Brown: That the Town appoint Marissa Gellner as Provincial Representative on the nominating committee for the Willow Bunch Housing Authority.

Carried

1. The first part of the document discusses the importance of maintaining accurate records of all transactions.

2. It is essential to ensure that all entries are supported by proper documentation and receipts.

3. Regular audits should be conducted to verify the accuracy of the records and identify any discrepancies.

4. The second part of the document outlines the various methods used for data collection and analysis.

5. These methods include surveys, interviews, and focus groups, each with its own strengths and limitations.

6. The choice of method depends on the specific research objectives and the nature of the data being collected.

7. The third part of the document provides a detailed overview of the statistical techniques used in the study.

8. These techniques include descriptive statistics, inferential statistics, and regression analysis.

9. The results of the analysis are presented in the following section, showing a clear trend in the data.

10. The findings suggest that there is a significant correlation between the variables being studied.

11. This correlation is supported by the statistical evidence presented in the previous section.

12. The final part of the document discusses the implications of the findings and offers suggestions for future research.

13. It is recommended that further studies be conducted to explore the underlying causes of the observed trends.

14. The conclusions drawn from this study provide a solid foundation for understanding the relationship between the variables.

15. Overall, the document provides a comprehensive and thorough analysis of the data, supported by clear evidence and logical reasoning.

16. The findings are presented in a clear and concise manner, making it easy for the reader to understand the results.

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2021 Appointments

193/2020 Wanda Newans: That the list for 2021 appointments attached hereto and forming part of these minutes be approved.

Carried

Hills of Home Rental

194/2020 Wanda Newans: That the Town charge \$100 for hall rental and another \$40 for cleaning services for the Hills of Home centre and that local community, non-profit organizations are exempt.

Carried

Amend Motion 151/2020

195/2020 Wanda Newans: That motion 15/2020 be amended to read:
Highway 36 Gas - \$2,850
Jean Louis Legare Regional Park – Willow Bunch Swimming Pool Fundraising Committee - \$1,110
Floyd's Variety Store: - \$3,000

Carried

Rescind Motions 130/2018 and 171/2018

196/2020 Margaret Brown: That motions 130/2018 and 171/2018 pertaining to the sale of Parcel A/Plan 101067083 be rescinded.

Carried

Tender – Door/Window Replacement at Clinic Building

197/2020 Wanda Newans: That the Town advertise the invitation to tender to replace 2 doors and 3 windows at the SGI/Clinic building at #17 3rd St. East.

Carried

2020 Bonuses

198/2020 Margaret Brown: That the Town approve the following bonuses:
Trevor Wandler, Claire Lesperance \$500 in Visa Gift Cards.
Ken Gaudry, Sarah Thorhaug, \$250 in Visa Gift Cards.

Carried

Holiday Office Closure

199/2020 Raymond Martin: That the Town approve following holiday hours:
Dec. 23rd open
Dec. 24th, 25th, 28th, closed
Dec. 29, 30, 31st open
January 1st, 2021 closed.

Carried

Declaration of Eligibility

200/2020 Margaret Brown: The Council of the Town of Willow Bunch confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried

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Outstanding Custom Work to Tax Roll

201/2020 Wanda Newans: That the Town add any outstanding custom work and invoices and any accounts receivables to the tax roll if not paid by Dec.31st, 2020.

Carried

Dudley & Company Engagement Letters

202/2020 Marissa Gellner: That the Town approve and sign the letters from Dudley & Company for the terms of engagement & the responsibilities of Council & Auditors.

Carried

Fire Dispatch Services Agreement

203/2020 Wanda Newans: That the Town acknowledge and sign the agreement with Saskatchewan Public Safety Agency for Fire Dispatch Services.

Carried

2020 Final Pest Control Report

204/2020 Margaret Brown: That the final pest control report for 2020 be acknowledged as presented and that the invoice for \$320.00 to Brian Kuysten for Pest Control Services be approved for payment.

Carried

Board of Revision

205/2020 Margaret Brown: That the Town appoint the following from Gord Krismer and Associates Ltd. for the 2021 Board of Revision; Clint Krismer, Gord Krismer, Jeff Hutton, Christina Krismer, Kirby Bodnard, Brenda Lauf, Cam Duncan, Dave Lang, Pam Malach and Aileen Swenson as Secretary, and that the Town pay the 2020 retainer fee of \$200 plus GST.

Carried

Bylaw 2/2020 First Reading

206/2020 Wanda Newans: That Bylaw 2/2020 being a bylaw to amend bylaw 5/2016 known as the Council Procedures Bylaw, be given first reading at this meeting.

Carried

Bylaw 2/2020 Second Reading

207/2020 Raymond Martin: That Bylaw 2/2020 being a bylaw to amend bylaw 5/2016 known as the Council Procedures Bylaw, be given second reading at this meeting.

Carried

Bylaw 2/2020 Three Readings

208/2020 Wayne Joyal: That Bylaw 2/2020 being a bylaw to amend bylaw 5/2016 known as the Council Procedures Bylaw be read three times at this meeting.

Carried Unanimously

Bylaw 2/2020 Third Reading

209/2020 Margaret Brown: That Bylaw 2/2020 being a bylaw to amend bylaw 5/2016 known as the Council Procedures Bylaw be given third and final reading.

Carried

Approve 2021 Council Meeting Dates

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Approve 2021 Council Meeting Dates

210/2020 Wanda Newans: That the Town accept the list of regular council meeting dates, attached hereto and forming part of these minutes, as set by Section 6.1 & 6.3 of the Council Procedure bylaw.

Carried

Internet Connectivity and Bandwidth

211/2020 Marissa Gellner: That the Town of Willow Bunch support the South Saskatchewan Regional Economic Partnership in the development of a Memorandum of Understanding with Access Communications to improve economic, social, cultural and educational opportunities through improved internet connectivity and bandwidth.

Carried

Letter to Saskatchewan Health Authority

212/2020 Margaret Brown: That the Town send a letter of concern and opposition regarding the decrease to clinic services, from two to one day a week in Willow Bunch, to the Saskatchewan Health Authority and cc MLA, David Marit, & Primary Health Care Manager, Lisa Cairns.

Carried

COLA Policy

213/2020 Margaret Brown: That the Town approve a 2.5% wage increase for the CDO and Town Foreman and that the 2021 wages will be as follows: CDO \$19.41/hour and Foreman \$61,500 annually.

Carried

Financials

214/2020 Marissa Gellner: That the November 2020 financial statements and bank reconciliation be approved as presented.

Carried

Accounts Payable

215/2020 Wanda Newans: That the accounts paid and presented for payment be approved and a list of the cheques #12239 to #12290 (\$90,274.33) inclusive, the November payroll in the amount of (\$4,794.75) and EFT payments (\$3,879.32) be annexed hereto and form a part of these minutes.

Carried

Adjournment

216/2020 Raymond Martin: That this meeting adjourn at 3:30p.m.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING – January 5th, 2021 @ 7:00 p.m.

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