

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on February 11th, 2019 at 7:00 p.m.

The meeting was called to order by Deputy Mayor Roger Philippon at 7:00p.m. Present were: Mayor Wayne Joyal (via Facetime), Administrator Sharleine Eger and the following councillors:

Roger Philippon
Wanda Newans
Raymond Martin

Regrets: Gisele Fafard

Presentation of Bond

15/2019 Raymond Martin: That the presentation of the municipal fidelity bond in the amount of \$500,000 be acknowledged as presented. Carried

Additions to Agenda

16/2019 Wanda Newans: That the following be added to the agenda:
New Business:
j) Business Licenses Carried

Minutes

17/2019 Raymond Martin: That the minutes of the January 7th, 2019 regular meeting be adopted as presented. Carried

Committee Reports

17/2019 Raymond Martin: That the following reports be accepted as presented:
a) Raymond Martin:
Dr. Recruitment
b) Wanda Newans:
Willow Bunch Recreation Authority
c) Wayne Joyal:
SUMA
d) Roger Philippon:
Former School Building Carried

Employee Reports

18/2019 Wanda Newans: That the following reports be accepted as presented:
a. CDO report as filed
b. Foreman Water reports
c. Admin Report Carried

Board of Revision

19/2019 Raymond Martin: That the Town appoint the following from Gord Krismer and Associates Ltd. for the 2019 Board of Revision; Clint Krismer, Gord Krismer, Jeff Hutton, Kirby Bodnard, Charmaine Luscombe, Brenda Lauf, Cam Duncan, Dave Lang, Gail Wartman and Aileen Swenson as Secretary, and that the RM pay the 2019 retainer fee of \$150 plus GST. Carried

Policy W-3 Water Lines

20/2019 Wayne Joyal: That the Town adopt the following policy regarding the maintenance of Water Lines in the municipality:
Purpose of Policy: To define the parties responsible for portions of water lines in the community.
a) If the main lines of the system or works of a public utility are located above, on or under a street, road or easement and the municipality provides the public utility service to a parcel of land adjacent to the street, road or easement, the municipality is

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responsible for the construction, maintenance, repair and replacement of the portion of the service that is the main.

b) The owner of a parcel of land is responsible for the construction, maintenance, repair and replacement of a service connection of a public utility located above, on or under the parcel, as well as the portion of the water line that runs from the parcel to the main, unless otherwise determined by the municipality.

c) It is the owners responsibility to check for problems, leaks, or water surfacing for the portion that is deemed their responsibility.

Carried

Bobcat Municipal Trade Program

20/2019 Wanda Newans: That the Town approve and sign the Product Quotation supplied by Bobcat of Regina, to continue with the Municipal Trade Program.

Carried

Signage Request

21/2019 Raymond Martin: That the Town approve the request made by the St. Ignace Parish for the Parish Council to purchase and erect signage on the boulevard at 3rd St. E to indicating direction to the RC Cemetery.

Carried

Piezometer Testing at WB Transfer Station

22/2019 Wanda Newans: That the Town contract Associated Engineering to train our staff to conduct the water sampling at the Transfer Station and as per the Environmental Code engage Associated Engineering to perform the review of the data prior to submitting the Ministry.

Carried

2019 Appointment Jean Louis Legare Regional Park Authority

23//2019 Roger Philippon: That the following be appointed to the Jean Louis Legare Regional Park Authority for the 2019 year:
Lindsey Bellefleur, Carter Martin, Margaret Brown, Wayne Joyal, Kerry Vaughan.

Carried

Environmental & Health Transfer Station Attendant Contract Review

24/2019 Wayne Joyal: That the hourly rate for the contracted transfer station attendant be set at \$16/hour retroactive to January 1st, 2019.

Carried

Tender

25/2019 Raymond Martin: That the Town advertise for tender, on Kijiji, Town of Willow Bunch website and locally via posters, the tender for the Ford 1 ton truck, the 2005 Chevrolet and the box cover. Deadline for sealed tenders is March 4th, 2019 at 9:00 a.m.

Carried

Repealing Bylaw

26/2019 Raymond Martin: That the Admin prepare a repealing bylaw with regards to Bylaw No. 1/2018 for the March 2019 regular meeting of Council.

Carried

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Correspondence

27/2019 Wanda Newans: That the following correspondence be filed as read:

- a) RCMP Report
- b) Willow Bunch Swimming Pool Fundraising Committee Sponsorship Proposal (for budget purposes).

Carried

Financials

28/2019 Raymond Martin: That the January 2019 financial statements be approved as presented.

Carried

Accounts Payable

29/2019 Wanda Newans: That the accounts paid and presented for payment be approved and a list of the cheques #11475 to 11516 (\$54,339.61) inclusive, and the December payroll in the amount of (\$4,122.15) be annexed hereto and form a part of these minutes.

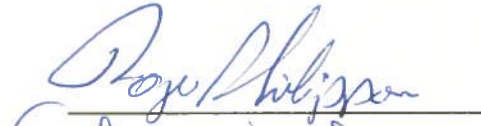
Carried

Adjournment

30/2019 Raymond Martin: That this meeting adjourn at 8:55 p.m.

Carried

MAYOR



ADMINISTRATOR



NEXT MEETING – March 4th, 2019 at 1:00 p.m.