

Minutes of the regular meeting of the Council of the Rural Municipality of Willow Bunch No. 42 held at the Hills of Home Centre at 15 Edouard Beaupre Street, Willow Bunch, Saskatchewan on Monday, December 14th, 2020.

Present were: Reeve – Patrick Therrien Administrator – Sharleine Eger and the following councillors:

- Division 1- Denis Lesperance
- Division 2 - Albert Lavallee
- Division 3 – Claude Fafard (via Zoom)
- Division 4 – Trevor Benson
- Division 5 - Michel Cayer
- Division 6 – Patrick Bellefleur (via Zoom) Patrick left at 10:30 a.m.

Oaths of Office

192/2020 Trevor Benson: That Council acknowledge and accept the declaration of Oath of Office by all members of council.

Carried

Minutes

193/2020 Albert Lavallee: That the following minutes be approved as presented: November 5th, 2020.

Carried

Minutes

194/2020 Michel Cayer: That the following minutes be approved as presented: November 23rd, 2020 First Meeting of Council.

Carried

Financials

195/2020 Denis Lesperance: That the financial statement and bank reconciliation for November 2020 be accepted as presented.

Carried

Committee Reports

196/2020 Albert Lavallee: That the following verbal committee reports be accepted as presented:

- a) Denis Lesperance : No Report
- b) Albert Lavallee : Doctor Recruitment
- c) Claude Fafard: South Sask Regional Economic Partnership
- d) Trevor Benson: No Report
- e) Patrick Bellefleur: Road maintenance completed in Div. 6
- f) Direct Drop Fuel opportunities
- g) Michel Cayer: No Report
- h) Patrick Therrien: JLLRP Coulee Project Committee

Carried

Business Improvement Grant – RM Submission

197/2020 Michel Cayer: That the RM submit an amendment to the Business Improvement Grant for a total request of \$3,000 for the painting of the shop, as per invoices for product and labour.

Carried

Business Improvement Grant - Applications

198/2020 Claude Fafard: That the RM approve the following applications for funding through the Business Improvement grant:


Sage Valley Farms:	\$3,000
Leighton Ellert:	\$3,000
Southern Autobody:	\$2,810.06
Jean Louis Legare Regional Park :	\$2874.53
Golds Custom Meats :	\$2,025.75

Carried

Hamlet H2O Reports

199/2020 Trevor Benson: That the RM approve the H2O reports for the hamlet of Scout Lake/St. Victor.

Carried



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Snow Plough Registrations for 2020/2021

200/2020 Claude Fafard: That the following people listed on the snow ploughing registration forms received for the 2020/2021 winter season be approved for snow ploughing in RM#42 for liability and they must all be equipped with a flashing amber/blue light and sign a contractor's agreement: Ken Montgomery, Travis Montgomery, Troy Eger, Jacob Eger, Claude Gregoire, Larry Deblois, Les Deblois, David Kirby, Spencer Kirby, Scott Kirby

Carried

Note: Reeve Therrien vacated the chair at 11:50 a.m.
Deputy Mayor Cayer assumed the chair.

Willow Bunch Fire Department

201/2020 Patrick Therrien: That a fire board be set up between the Town of Willow Bunch, RM of Willow Bunch and the Willow Bunch Fire Department, known as the Willow Bunch & Rural Fire Board and that 2 representatives from each party be appointed to the board to meet quarterly and report back to councils.

Carried

Note: Reeve Therrien resumed the chair at 12:10 a.m.

Fire Dispatch Services Agreement

202/2020 Albert Lavallee: That the RM acknowledge and sign the agreement with Saskatchewan Public Safety Agency for Fire Dispatch Services.

Carried

Pay Outstanding Gravel Invoice

203/2020 Trevor Benson: That the RM pay the following invoices issued for gravel and gravel haul, totalling \$613.46 which were invoiced to a ratepayer, that should have been invoiced to the RM and follow up by invoicing the ratepayer direct from the RM: Moldovan Holdings \$224.96 and Loucks Farms Ltd \$388.50

Carried

Outstanding Custom Work to Tax Roll

204/2020 Michel Cayer: That the RM add any outstanding custom work and invoices and any accounts receivables to the tax roll if not paid by Dec.31st, 2020.

Carried

Declaration of Eligibility

205/2020 Albert Lavallee: The Council of the RM of Willow Bunch confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations.
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried



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2021 Library Levy - Fund Extra Hours

206/2020 Denis Lesperance: That the RM approve funding 6 extra hours of opening for the Willow Bunch Library at a cost of \$3,342.00 for 2021.

Carried

Dudley & Company Engagement Letters

207/2020 Trevor Benson: That the RM approve and sign the letters from Dudley & Company for the terms of engagement & the responsibilities of Council & Auditors.

Carried

2020 Final Pest Control Report

208/2020 Denis Lesperance: That the final pest control report for 2020 be acknowledged as presented and that the invoice for \$6,034.00 to Brian Kuysten for Pest Control Services be approved for payment.

Carried

Table New Business I) SSREP Increased Connectivity and Bandwidth

209/2020 Claude Fafard: That the request for a motion of support for increased internet connectivity and bandwidth be tabled until the January 2021 meeting.

Carried

Board of Revision

210/2020 Denis Lesperance: That the RM appoint the following from Gord Krismer and Associates Ltd. for the 2021 Board of Revision;
Clint Krismer, Gord Krismer, Jeff Hutton, Christina Krismer, Kirby Bodnard, Brenda Lauf, Cam Duncan, Dave Lang, Pam Malach and Aileen Swenson as Secretary, and that the RM pay the 2020 retainer fee of \$200 plus GST.

Carried

Abate Residential Municipal/Education Tax as per 293 Exemption

211/2020 Michel Cayer: That the RM apply the 293 exemption and abate the residential municipal/education tax for roll #2008 in the amount of \$2,404.10

Carried

Acknowledge and Sign 3rd Quarter Policing Report

212/2020 Albert Lavallee: That the RM acknowledge and sign the 3rd quarter policing report as submitted by the Assiniboia RCMP detachment.

Carried

Approve 2020 Council Meeting Dates

213/2020 Michel Cayer: That the RM accept the list of regular council meeting dates, attached hereto and forming part of these minutes, as set by Section 6.1 & 6.3 of the Council Procedures bylaw.

Carried

Approve Emergency Plan

214/2020 Denis Lesperance: That the joint Emergency Service Plan presented for amendment be approved by the RM with the changes required.

Carried

Volunteer Appreciation

215/2020 Denis Lesperance: That in lieu of a Christmas party that the RM provide the volunteers to whom they appoint, \$35 in Willow Bucks, to be redeemed by February 28th, 2021 at participating local merchants.

Carried

Enter "In Camera"

216/2020 Michel Cayer: That Council enter into an "In Camera Session" at 12:51p.m. to discuss confidential items as per Section 12.1 of the Council Procedures bylaw; those being present for the session being

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Reeve Patrick Therrien, Councillors Denis Lesperance, Albert Lavallee, Claude Fafard, Trevor Benson, Michel Cayer,
Carried

Exit "In Camera"

217/2020 Denis Lesperance: That the RM exit the "In Camera" session at 1:20 p.m.
Carried

Administration Wages

218/2020 Albert Lavallee: That a \$.50/hour ^{be} ~~increase~~ ^{adjusted} be implemented, effective January 1, 2021 and to ^{to reflect the increase to} ^{outside workers, effective August 2020 du} that the 3% increase for 2021 remain in effect: ^{new} ^{employe}
Sharleine Eger \$84,672.00
Tereena Bartlett ~~\$53,617.68~~ 51,170.40

Carried

Office Hours

219/2020 Claude Fafard: That office hours revert back to 5 days/week from 8:00 a.m. to 4:00 p.m. for the months of January to the end of June; and that July, August and September continue with the off setting 4 day work week for the administrators with office hours being 7:00 a.m. to 4:30 p.m., and that council review customer service provision at the end of September to determine office hours going forward.

Defeated

Correspondence

220/2020 Trevor Benson That the following correspondence be approved as presented:

- a) RCMP Report
- b) CDO Report
- c) SARM Purchasing Program
- d) SARM – RE: Municipalities of Saskatchewan (formerly SUMA)
- e) SARM – Deadline for submitting resolutions to 2021 Annual Convention
- f) SARM – Comments on the Speech from the Throne
- g) SARM – Nominations for 2021 Lieutenant Governor's Award
- h) SMHI – Summary of business, claims and loss
- i) Rick Hobbs Report

Carried

Accounts

221/2020 Albert Lavallee: That the accounts paid and presented for payment be approved and a list of the cheques #19367 to #19437 inclusive (\$131,563.15) and the November payroll in the amount of (\$19,363.40) and EFT payments (\$67,653.30) be annexed hereto and form a part of these minutes.

Carried

Adjournment

222/2020 Albert Lavallee: That this meeting adjourn (2:20.)

Carried

REEVE

ADMINISTRATOR

NEXT MEETING - January 11th, 2021 9:00 a.m.