

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on August 8th, 2017 at 7:00 p.m.

The meeting was called to order by Mayor, Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Murray Otterson
Roger Philippon
Wanda Newans
Gisele Fafard

Additions to Agenda

166/2017 Murray Otterson: That council approve the addition of the following to the agenda:

New Business K) Newsletter
New Business L) Park
New Business M) Tractor Street Sweeper
New Business N) Farm Fest

Carried

Minutes

167/2017 Roger Philippon: That the minutes of the July 4th, 2017 regular meeting be accepted as presented.

Carried

Committee Reports

168/2017 Gisele Fafard: That the following reports be accepted as presented:

- a) Wanda Newans: Rec Board / Incident between board member and employee
- b) Gisele Fafard: Library Fundraiser BBQ raised \$750.00 and was well attended

Carried

Rec Board Appointment Withdrawal

169/2017 Wanda Newans: That the Town withdraw the appointment of Michael Collins from the Jean Louis Legare Regional Park and Willow Bunch Recreation Authority effective immediately.

Carried

Employee Reports

170/2017 Murray Otterson: That the following reports be accepted as presented:

- a. CDO report as filed
- b. Foreman Water reports
- c. Admin Reports

Carried

Museum Repairs

171/2017 Wanda Newans: That the Town hire Ryan Construction Group to repair and replace the roof over the south entrance and Winmar Restoration to remove and replace all the mouldy gyproc in the boiler room and south entrance.

Carried

Landfill Decommission

172/2017 Roger Philippon: That the Town apply to the Ministry of Environment to decommission the landfill and enlist Associated Engineering to create the closure plan as per environmental regulations.

Carried

DELEGATION: Patrick Therrien – Spoke in support of chickens in town
Presented letter to the Town from Maurice O'Reilly regarding the JLL Reg.Park and WB Rec. Authority
Submitted Bernard Joyal's name and letter from Bernard regarding to be appointed to the JLL Reg. Park and WB Rec Auth.
Presented letter to the Town from Olga Philippon regarding fear of aggressive dog on her street.

DELEGATION: Nicole Fister – Questions regarding the 1 Ton Ford truck next to the Town maintenance shop and regarding the shed behind the Town shop

DELEGATION: Lisa Cairns - Spoke with regards to the aggressive dog on Ave H. Filed a police report after the attack by that dog on her and her daughter's dog.
Spoke with regards to the Tourism committee, appointment to the committee and the ability to volunteer for such positions without opposition.

Chickens/Hens in Town

173/2017 Roger Philippon: That the Town allow residents to have chickens within Town limits and that Administration prepare a bylaw that provides for a permit process and certain restrictions and limitations with regards to the keeping of poultry for the September meeting.
Defeated

Foreman's Holidays

174/2017 Murray Otterson: That the Town approve the Foreman's holidays from August 17th, to 23rd, 2017 inclusive.
Carried

Appoint to JLL Reg. Park and WB Rec. Auth.

175/2017 Gisele Fafard: That the Town appoint Virgil Cairns to the Jean Louis Legare Regional Park and Willow Bunch Rec. Authority for 2017.
Carried

Appoint to JLL Reg. Park and WB Rec. Auth.

176/2017 Wanda Newans: That the Town appoint Bernard Joyal to the Jean Louis Legare Regional Park and Willow Bunch Rec. Authority for 2017.
Carried

Appoint to Tourism Committee

177/2017 Roger Philippon: That the Town appoint Lisa Cairns to the Willow Bunch Tourism Committee for 2017.
Carried

Line of Credit at Bengough Credit Union

178/2017 Murray Otterson: That the Town renew the operating line of credit, in the amount of \$150,000 with Bengough Credit Union.
Carried

Joint Fire Agreement with RM #42

179/2017 Roger Philippon: That the Town send a letter to the RM of Willow Bunch No. 42 and request that the current cost split of 52% (RM) and 48% (Town) be adjusted to 60% (RM) and 40% (Town) in light of the majority of the fires taking place in the RM.
Carried

Dirt Hauled to Build 3rd St. S.E., Ave. I and Approach at Ave. J

180/2017 Roger Philippon: That the Town cover the cost of \$1057.50 + taxes, invoiced by the RM to Carter Martin, to haul out the dirt from digging his basement since the Town needed and utilized all the dirt to build the new road at 3rd St. S.E., Ave I and approach at Ave. J.
Carried

Request to Purchase Lot 13, Block 7, Plan CF1607

181/2017 Murray Otterson: That the Town sell Lot 13, Block 7, Plan CF1607 to Karen Hutt for \$1060.00 + GST.
Carried

Cost of Living Adjustment C-1

182/2017 Gisele Fafard: That the Town implement the following Cost of Living Adjustment Policy (COLA) C-1 to be reviewed annually and that the Town employee's wages will be adjusted as per policy, this year, retroactive to January 2017.

COLA Policy C-1

Purpose of Policy: To review, annually, Statistic Canada's Consumer Price Index and adjust wages/salaries, when necessary to reflect increase in Cost of Living.

Carried

Waste Collection Policy W-2

183/2017 Murray Otterson: That the Town implement the following policy;
WASTE COLLECTION Policy W-2

1. Service

1.1 This policy is offered to all eligible residents producing household waste.

1.2 Waste will be collected every Tuesday from all households, businesses etc. within the Town of Willow Bunch limits.

1.3 Waste must be presented at the edge of the property by 7 am on the day of collection.

1.4 Where a collection has been missed, it should be reported to the Administrative office within a reasonable timeframe (usually 48 hours). A return visit will be made to the property to collect the missed waste within 24 hours of notification.

1.5 Additional waste capacity that occurs at restaurants and motels shall be accommodated with waste being collected 2 or 3 times per week or as needed to prevent loose garbage, rodents or other litter, pest and health problems.

Carried

Alternate Exit Route at Park

184/2017 Murray Otterson: That the Town send a letter to the Jean Louis Legare Regional Park requesting consideration to creating an alternate exit route via the back of the park (through C loop) in the event of fire or other emergency.

Carried

Tractor Repairs

185/2017 Roger Philippon: That the Town approve the process to repair the tractor at an estimated cost of \$5,000.

Carried

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Advertise Street Sweeper on Kijiji

186/2017 Roger Philippon: That the Town advertise the Elgin Street Sweeper for tender on Kijiji.

Carried

Dog Running at Large

187/2017 Wayne Joyal: That as a result of an attack on a ratepayer and her dog, the Town send Sean Hamilton a letter regarding a second infraction of Bylaw #1/2015, that the Town considers this dog to be a dangerous animal as per the definition in the *Municipalities Act*, and that the Town will be implementing a bylaw to regulate animals and dangerous animals in the community. It will also be stressed that under this bylaw any further attacks will be dealt with according to the law.

Carried

Correspondence

188/2017 Roger Philippon: That the following correspondence be filed as read:
a) RCMP report June/July (our area) and July report for the whole district
b) Thank you from Communities in Bloom
c) Town of Rockglen – Lagoon Dredging Invite
d) 2017 Crime Prevention Guide – Advertising opportunity

Carried

Accounts Payable

189/2017 Gisele Fafard: That the accounts paid and presented for payment be approved and a list of the cheques #10714 to #10749 (\$46,288.04) inclusive, and the July payroll in the amount of (\$4,087.73) be annexed hereto and form a part of these minutes.

Financials

190/2017 Roger Philippon: That the July financial statements be approved as presented.

Carried

Adjournment

191/2017 Murray Otterson: That this meeting adjourn 8:53 p.m.

Carried

MAYOR Wayne Joyal

ADMINISTRATOR Sharon Berger

NEXT MEETING – September 5th, 2017 7:00 p.m.