

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on September 14<sup>th</sup>, 2016 @ 7:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Gerald Bellefleur  
Arthur Harvey  
Jay Drouin

Absent: Gisele Fafard

**Additions to Agenda**

209/2016 Wayne Joyal: That council approve the addition of the following to the July agenda: New Business o) Streets  
In Camera Session to discuss complaints received  
Carried

**Minutes**

210/2016 Jay Drouin: That the minutes of the August 10<sup>th</sup>, 2016 regular meeting be accepted as presented.  
Carried

**Committee Reports**

211/2016 Arthur Harvey: That the following reports be accepted as presented:  
a) Wayne – Appeal Hearing Conference Call with Grayson & CO.  
Carried

**Employee Reports**

212/2016 Gerald Bellefleur: That the following reports be accepted as presented:  
a. CDO & Tourism report as filed  
b. Foreman Water reports as filed  
c. Foreman Report: WTP – coin water station damages by lightening storm  
Carried

**Survey of Former School Properties**

213/2016 Gerald Bellefleur: That the Town send CPrize Foundation Inc. and Lorna Bank each an invoice for 1/3<sup>rd</sup> of the cost to perform the survey of Lots G, Plan EX727 – owner Town of Willow Bunch, Lot F, Plan EX727 – owner CPrize Foundation Inc. and Lot 22, Plan EX727 – owner Lorna Bank on all of which is built the former school as well as a copy of the results.  
Carried

**Appeal Hearing – Town of Willow Bunch vs Fisters**

214/2016 Wayne Joyal: That the Town send a letter to Lester and Nicole Fister requesting to set up a meeting, at their convenience, to discuss the outcome of the appeal hearing and the return of their property from the landfill, and that an appointment be made through the office.  
Carried

**Farm Fest Request for Support**

215/2016 Gerald Bellefleur: That the Town send a letter to the Campagne Family/Farm Fest Committee stating our intent to accept the request to partner with the committee as a non-financial partner, that we offer our services for grant application preparation and that Wayne & Rita Joyal will sit on the organizing committee.  
Carried

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**Signing Authority**

216/2016 Arthur Harvey: That the Town remove Margaret Brown from and add assistant administrator Tereena Bartlett to signing authority on the Bengough Credit Union and Conexus Credit Union accounts.

Carried

**Environmental Site Assessment Drilling**

217/2016 Jay Drouin: That the Town engage Tap-In Drilling to perform drilling services for the Environmental Site Assessment as administered by Associated Environmental Consultants at the Town Landfill.

Carried

**Commissioner of Oaths**

218/2016 Jay Drouin: That the Town make application for Tereena Bartlett to receive her commissioner of oaths certification and pay the required fee.

Carried

**Request for Communications Tower**

219/2016 Jay Drouin: That the Town approve the request made by the Rose Valley Hutterite Colony to erect a communications tower for the purpose increased cell/internet service at the colony on the North West Corner of the Lot 1, Blk 7, Plan CF1607 at #33 Ave. F North.

Carried

**Building Permit – Raymond Martin**

220/2016 Gerald Bellefleur: That the Town approve the building permit application submitted by Raymond Martin to construct a 8' x 12' storage shed on Lot 1, Blk 7, Plan CF1607 at #33 Ave. F North and that the permit expires 12 months from the date which it is issued.

Carried

**Resignation – Willow Bunch Housing Board**

221/2016 Arthur Harvey: That the Town accept C.W. Middleton's resignation from the Willow Bunch Housing Authority effective August 14<sup>th</sup>, 2016.

Carried

**Community Calendar Advertisement**

222/2016 Jay Drouin : That the Town advertise in the 2017 Willow Bunch Museum Community Calendar at a cost of \$50 for the advertisement.

Carried

**Tax Title Property Lot 13-14, Blk 8, Plan AF413**

223/2016 Wayne Joyal: That the Town add to the tax title property account the former Gregory Spratt property, Lot 13-14, Blk 8, Plan AF413 and advertise the property for sale as per the Tax Enforcement Act.

Carried

NOTE: Administration to request to be a delegation at the next RM council meeting and to contact the Fire Chief to attend as well.

45

**Public Hearing – Exchange of Municipal Reserve Land**

224/2016 Wayne Joyal: That the Town declare the public hearing open at 7:30 to hear concerns for the proposed exchange of municipal land.

Carried

**In attendance:** **Maureen Traverse** who expressed the following concerns

- a) lack of full disclosure in the bylaw
- b) the reserve land hadn't been publicized that it could have been available to anyone
  - i) should have offered to tender
- c) there are interests registered to the title of Lot M

**Garry Therrien** who expressed the following concerns

- a) was the reserve land not originally intended for STARS landing site
- b) public should have been informed
- c) reserve land currently serves as a usable space for recreation

**Adjourn**

225/2016 Wayne Joyal: That the public hearing be adjourned (7:55 p.m.)

Carried

**Table Bylaw 8/2016 Exchange of Municipal Reserve**

226/2016 Jay Drouin: That we table the 2<sup>nd</sup> reading of Bylaw 8/2016 Municipal Reserve Exchange until the October 2016 council meeting.

Carried

**CHAB Town Salute**

227/2016 Jay Drouin : That the Town participate and advertise in the Fall Town Salute as hosted by CHAB at a cost of \$182.70 plus applicable taxes.

Carried

**Melville Fire School**

228/2016 Wayne Joyal: That the Town approve the attendance of Parker Beauchesne, Kevin Pruden, Nick Marcil & Keith DeRonde to the Melville Fire School.

Carried

**Sask Volunteer's Award**

229/2016 Jay Drouin: That an application be sent nominating Roger Philippon for the Saskatchewan Volunteer Medal.

Carried

**Street Repairs**

230/2016 Wayne Joyal: That the Town engage the RM to sand seal the problem areas on the Ave H, 3<sup>rd</sup> St and 3<sup>rd</sup> St. S.E.

Carried

**Correspondence**

231/2016 Arthur Harvey: That the following correspondence be filed as read.

Carried

- a) Coronach RCMP report August
- b) Government of Saskatchewan – Revenue Sharing for 2016
- c) 2016 Crime Prevention Guide
- d) RM of Willow Bunch – Environmental Site Assessment
- e) Fight Cancer Challenge from Town of Rockglen

**Financials**

232/2016 Jay Drouin: That the financial statement for August 2016 be approved as presented.

Carried

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**Accounts Payable**

233/2016 Arthur Harvey: That the accounts paid and presented for payment be approved and a list of the cheques #10237 to #10302 (\$47,368.73) inclusive, and the August payroll in the amount of (\$5,370.06) be annexed hereto and form a part of these minutes.

Carried

**In Camera**

234/2016 Wayne Joyal: That council move to an in camera session at 8:15 p.m. to discuss citizen complaints.

“In Camera” ended at 8:25 p.m.

**Adjournment**

235/2016 Gerald Bellefleur: That this meeting now adjourn.

Carried

MAYOR

ADMINISTRATOR

**NEXT MEETING - October 12<sup>th</sup>, 2016**