

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on February 10<sup>th</sup>, 2016 @ 2:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 2:00 p.m.

Present were: Mayor Wayne Joyal, Assistant Administrator Sharleine Eger and the following councillors:

Gerald Bellefleur

Arthur Harvey

**Minutes**

39/2016 Gerald Bellefleur: That the minutes of the January 13<sup>th</sup>, 2016 regular meeting be accepted as presented.

Carried

**Committee Reports – Council**

40/2016 Gerald Bellefleur : That the following verbal committee reports be accepted as presented.

a) Wayne Joyal: SUMA, SCMA, Dr. Recruitment

Carried

**Employee Reports**

41/2016 Arthur Harvey That the following reports be accepted as presented:

a) CDO & Tourism report as presented by Claire Lesperance CDO

b) Foreman Time sheets and Water reports as filed

End of 3<sup>rd</sup> St. E pavement is lifting

Carried

**Building Permit for #5 Ave. A**

42/2016 Gerald Bellefleur: That the Town approve the building permit for a greenhouse at #5 Ave A., as per plans submitted by Alan Patterson.

Motion Lost

**Tax Enforcement – Lot G, Plan EX727**

43/2016 Arthur Harvey: That the Town continue with tax enforcement proceedings by way of service of the 30 day notice on Lot G, Plan EX727, title number 135558063.

Carried

**Rescind Motion #246/2015**

44/2016 Gerald Bellefleur: That motion #246/2015 being a motion sell to Willow Bunch Fine Foods the former Southland Co-op Store for \$20,000 payable January 1<sup>st</sup>, 2016 be rescinded.

Carried

**Amend Motion #81/2015**

45/2016 Arthur Harvey: That motion #81/2015 be amended by replacing “taxes for 2014” with “taxes for 2015”.

Carried

**Room Rent – David Kirby**

46/2016 Gerald Bellefleur: That the Town rent office space, every Monday, at the clinic to David Kirby for tax season beginning Monday, March 14<sup>th</sup>, 2016 until April 25<sup>th</sup> at a cost of \$50/day used.

Carried

**Door Closure**

47/2016 Arthur Harvey: That the Town approve the installation of an automatic/hydraulic door closure for the door between Council chambers and the hallway.

Carried

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**Bylaw #6/2016 1<sup>st</sup> Reading**

48/2016 Gerald Bellefleur: That Bylaw #6/2016 being a bylaw to revise schedule 1 to Bylaw No. 179/97 to revise the trade and business occupations to be licensed within the community of Willow Bunch be read a first time. Carried

**Bylaw #6/2016 2<sup>nd</sup> Reading**

49/2016 Arthur Harvey: That Bylaw #6/2016 be read a second time. Carried

**Bylaw #6/2016 Three Readings**

50/2016 Wayne Joyal: That Bylaw #6/2016 be given three readings at this meeting. Carried Unanimously

**Bylaw #6/2016 3<sup>rd</sup> Reading**

51/2016 Gerald Bellefleur: That Bylaw #6/2016 be read a third time. Carried

**Garbage Pickup Fees for Hamlets**

52/2016 Wayne Joyal: That the Town charge \$50 per week to the Rural Municipality of Willow Bunch No. 42 for garbage collection in the hamlets of St. Victor, Lisieux and Scout Lake. Carried

**Accounts Receivable – Sask Power**

53/2016 Arthur Harvey: That the accounts receivable for Sask Power, in the amount of \$1,050.00, be written off as uncollectible. Carried

**First Aid Course**

54/2016 Gerald Bellefleur: That the Town foreman be enrolled in the first aid course that will be offered during the month of March in Willow Bunch and that the Town will cover the cost of enrollment. Carried

**Sale of Lots #1-3, Block 8, Plan CF 1607**

55/2016 Arthur Harvey: That the Town approve the sale of Lots 1, 2, & 3, Block 10, Plan CF1607 to Jack and Margaret Brown in the amount of \$1000.00 plus GST as well as the costs associated with changing titles. Carried

**Curbside Recycling – Glass Component**

56/2016 Gerald Bellefleur: That the Town include in the current curbside recycling program the addition of the glass recycling component, at a cost of .35 cents per bin, offered through Loraas and that the cost to the ratepayers remain at \$7.00/month. Carried

**March Meeting – Change of Date**

57/2016 Arthur Harvey: That the date for the March meeting be changed to March 16<sup>th</sup>, 2016 at 7:00 p.m. due to SARM convention. Carried.

**Clinic Building Carpet**

58/2016 Gerald Bellefleur: That administration contact Ager's Carpet Cleaning to clean the carpets at the Clinic building.

Carried

**Correspondence**

59/2016 Gerald Bellefleur: That the following correspondence be filed as read:

- a) Coronach RCMP report January
- b) President's Update – SUMA
- c) Dudley & Co. Draft Financial Statement 2015
- d) Dudley & Co confirmation letters
- e) Sask Music Festival donation request; \$50 in 2015
- f) SAMA AGM April 26/2016
- g) Richard Parent: Bid for property

**2015 Draft Audited Financial Statements**

60/2016 Wayne Joyal: That the Town approve the draft Audited Financial Statements for 2015 as provided by Dudley and Company.

Carried

**Borderland Music Festival**

61/2016 Gerald Bellefleur: That the Town donate \$50 to the Saskatchewan (Borderland) Music Festival for 2016.

Carried

**Sale of Lots 13, 14, 15, 16, 17 Block 2, Plan AF1162**

62/2016 Arthur Harvey: That the Town approve the sale of Lots 13, 14, 15, 16, 17, Block 2, Plan AF1162 to 101016989 Sask Ltd. (Richard Parent) in the amount of \$2000 plus GST as well as the cost associated with changing titles.

Carried

**Financials**

63/2016 Arthur Harvey: That the financial statement for January 2016 be approved as presented.

Carried

**Accounts Payable**

64/2016 Gerald Bellefleur: That the accounts paid and presented for payment be approved and a list of the cheques #9922-9958 (\$26,879.48) inclusive, and the January payroll in the amount of (\$4653.89) be annexed hereto and form a part of these minutes.

**In Camera Session**

65/2016 Wayne Joyal: 2:55 p.m. That council move to an "in camera" session to discuss the new council management policy as discussed at the SUMA convention.

**Adjournment**

66/2016 Gerald Bellefleur: That this meeting now adjourn.

Carried

MAYOR Wayne Joyal

ADMINISTRATOR \_\_\_\_\_

**NEXT MEETING - March 16<sup>th</sup>, 2016 7:00 p.m.**