

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on August 10<sup>th</sup>, 2016 @ 7:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Gerald Bellefleur  
Arthur Harvey  
Gisele Fafard  
Jay Drouin

**Additions to Agenda**

190/2016 Wayne Joyal: That council approve the addition of the following to the July agenda: Water Reports – Chlorine Pump  
Old Business: WBCDO office  
Landfill Policy  
Carried

**Minutes**

191/2016 Art Harvey: That the minutes of the July 13<sup>th</sup>, 2016 regular meeting be accepted as presented.  
Carried

BUSINESS ARISING: Museum – Have Claire (CDO) look for any type of heritage grant that may apply to repair the roof over the South entrance of the building.

**Committee Reports**

192/2016 Jay Drouin: That the following reports be accepted as presented:  
a) Wayne – Hiring Committee – hired Tereena Bartlett from Coronach who has 13 years experience as assistant administrator, 1 year as acting administrator and has all Local Government Authority (LGA) courses.  
Carried

**Employee Reports**

193/2016 Jay Drouin: That the following reports be accepted as presented:  
a. CDO & Tourism report as filed  
b. Foreman Water reports as filed  
c. Admin report as filed  
Carried

**Secondary Chlorine Pump**

194/2016 Gerald Bellefleur: That the Town order a secondary chlorine pump to keep on hand.  
Carried

DELEGATION: Suzanne Campagne – Farm Fest  
Requires a partnership for certain types of funding  
Partnerships with Tourism, Museum, Rec, Golf, Town, Jolly Giant, Fine Foods  
Application to Canadian Heritage – for funding requires a partnership  
Have until end of October to consider ways to contribute

**Landfill Surveillance**

195/2016 Gisele Fafard: That the Town purchase two wildlife cameras to utilize at the landfill, one of which will be the replacement for the rec board trail cam.  
Carried

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**Bylaw No. 8/2016 1<sup>st</sup> Reading**

196/2016 Jay Drouin: That Bylaw No. 8/2016 being a bylaw to provide for a municipal reserve exchange be read a first time. Carried

**Public Meeting regarding Bylaw No. 8/2016**

197/2016 Jay Drouin: That council set aside time from 7:30 p.m. – 8:00 p.m. during the September 14<sup>th</sup>, 2016 regular council meeting for a public meeting to be held to hear and consider representations or submissions concerning Municipal Exchange Bylaw 8/2016. Carried

**Casual Labour for TS**

198/2016 Gerald Bellefleur: That the Town hire Jay Schwirtz to perform casual labour for the Town in areas of grass cutting, trimming, and other duties as assigned by foreman or administration at a rate of \$15/hr. Carried

**Office Locks**

199/2016 Wayne Joyal: That administration have the front door (2) and back door (1)locks changed to the office in light of the break in June 23<sup>rd</sup>/24<sup>th</sup>, 2016. Carried

**Lift Station Repairs/Cleaning**

200/2016 Gerald Bellefleur: That the Town engage Municipal Utilities to perform a service call to the lift station to swap out two rotating assemblies in the two lift pumps with existing repaired rotating assemblies already on site, clean out the sump pit with use of vac truck and pressure washer, and service the town pumps and get them both operating at maximum capacity as per quote of \$6,500. Carried

**Altus Geomatics**

201/2016 Gisele Fafard: That the Town approve the quote provided by Altus Geomatics for \$4,200 to perform the survey of the former school and the three lots on which it is built. Carried

**Building Permit**

202/2016 Gerald Bellefleur: That the Town approve the development permit submitted by Barb Gosselin to construct a deck on the house at #18 Ave. F and that the permit expires 6 months from the date which it is issued. Carried

**Amend Motion #179/2016**

203/2016 Arthur Harvey: That motion #179/2016 be amended to read “\$23,000” in place of “\$25,000”. Carried

**Trees on Lot 10, Blk 7 (3<sup>rd</sup> St S.E.)**

204/2016 Jay Drouin: That the Town contact Nick Haggerty regarding possible trimming/removal of the trees on the Town lot next to Glenn Bellefleur. Carried

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**Correspondence**

205/2016 Gisele Fafard: That the following correspondence be filed as read.

Carried

- a) Coronach RCMP report July copy
- b) URBAN update August copy

**Financials**

206/2016 Gisele Fafard: That the financial statement for July 2016 be approved as presented.

Carried

**Accounts Payable**

207/2016 Jay Drouin: That the accounts paid and presented for payment be approved and a list of the cheques #10199 to 10236 (\$24,321.32) inclusive, and the July payroll in the amount of (\$3,678.46) be annexed hereto and form a part of these minutes.

**Adjournment**

208/2016 Gerald Bellefleur: That this meeting now adjourn.

Carried

MAYOR 

ADMINISTRATOR 

**NEXT MEETING - September 14<sup>th</sup>, 2016**