

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on July 13th, 2016 @ 7:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Margaret Brown, Assistant Administrator Sharleine Eger and the following councillors:

Gerald Bellefleur
Arthur Harvey
Gisele Fafard
Jay Drouin

Additions to Agenda

162/2016 Wayne Joyal: That council approve the addition of the following to the July agenda: Mayor's Address
New Business: Landfill Key Policy
Financial Cut Off

Carried

Minutes

163/2016 Gerald Bellefleur: That the minutes of the June 8th, 2016 regular meeting be accepted as presented.

Carried

Committee Reports

164/2016 Arthur Harvey: That the following reports be accepted as presented:
a) Arthur – Work on Avenue G
b) Wayne – Highways Meeting – All positive, resurfacing from Hwy #13 to Willow Bunch
Start beginning of August – HGR from Saskatoon cost 2.75 million

Carried

Employee Reports

165/2016 Gerald Bellefleur: That the following reports be accepted as presented:
a. CDO & Tourism report as filed
b. Foreman Water reports as filed
c. Admin report as filed

Carried

In Camera

166/2016 Wayne Joyal: That Council move to an "In Camera Session" at 7:20 p.m. to discuss employee issues.

Carried

Council ended "in camera" session at 7:35 p.m.

Mayor's Address

In light of the issues presenting themselves around the community, Mayor Joyal feels it would be important to host a public meeting. This meeting would be to address ratepayer's concerns and questions facing this community.

Public Meeting

167/2016 Gisele Fafard: That the Town host a public meeting to be held August 4th, 2016 at the Hills of Home Centre and advertise by way of mail out and posters which will include the request from the community for topics of discussion.

Carried

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DELEGATION: Willow Bunch Fine Foods – Muhammad and Iftikar

NOTE: Admin to draft an agreement for purchase to be considered at a meeting with Willow Bunch Fine Foods.

2016 Municipal Tax Abatement

168/2016 Gerald Bellefleur: That the Town abate the municipal portion of the taxes for 2016 on the following properties:
The Sportsman Club – Parcel J Plan 60MJ01378

Carried

Survey Former School Properties

169/2016 Gisele Fafard: That the Town of Willow Bunch engage a surveying company to survey the three lots on which the former school is built to determine property lines between the Town of Willow Bunch - Parcel G, CPrize Foundation – Parcel F and Lorna Bank – Parcel 7.

Carried

Environmental Site Assessment

170/2016 Jay Drouin: That the Town send a letter to the Rural Municipality of Willow Bunch No. 42 requesting they contribute 50% of the cost of an environmental site assessment that is required at the landfill in order to dig a new pit and extend the permit.

Carried

ESA Consultant

171/2016 Gisele Fafard: That the Town hire Associated Environmental Consultants out of Regina, to perform the site visit, data collection, analytical lab work, provide field supplies and final reporting for an environmental site assessment (ESA) at the landfill as per there quote of \$12,500 with the work to begin as soon as possible.

Carried

Museum South Entrance Roof

172/2016 Gisele Fafard: That the Town advertise for tenders to complete Museum renovations by way of constructing a sloped roof on the South entrance of the Museum and to remove and repair the interior ceiling, walls etc. that have been damaged by excess rain and moisture. Tenders must be received by August 5th, 2016 and work is to be completed as soon as possible.

Carried

Town/RM Administrative and Maintenance Agreements

173/2016 Gisele Fafard: That the Town approve and sign the revised agreements for joint administrative services and maintenance operations between the Town of Willow Bunch and the RM of Willow Bunch No. 42

Carried

Sask Municipal Awards Application

174/2016 Jay Drouin: That the Town make application for the 2016 Sask. Municipal Awards nominations committee for the successful realization of a new Credit Union and community store upon the closure of Conexus Credit Union and Southland Co-op store.

Carried

Transfer H2O Agreement

175/2016 Gisele Fafard: That the Town approve the transfer of the agreement between the Town of Willow Bunch and Ernest/Donald Lesperance for the right to use spring water owned by the Town to Dawn and David Genik as of June 30th, 2016.

Carried

Adjust Invoice

176/2016 Arthur Harvey: That the Town remove the landfill charge of \$50 for the disposal of two tree stumps at the landfill on invoice # 2016-00037.

Carried

Municipal Reserve Exchange

177/2016 Gisele Fafard: That the Town begin the process to complete a municipal reserve exchange as per *The Planning and Development Act*, between R5 and Lot M in order to make R5 a residential area.

Carried

Fire Chief Changes

178/2016 Arthur Harvey: That Parker Beauchesne take over as fire chief effective Jun 30th, 2016 and Kevin Pruden will take over as deputy chief.

Carried

Secondary Fire Truck

179/2016 Wayne Joyal: That the Town and RM of Willow Bunch offer to purchase the 1989 Thibault Fire Truck from the RM of Baildon for \$25,000.

Carried

Hire Casual

180/2016 Jay Drouin: That the Town hire Claude Dionne at \$23/hr for casual labour reading water meters, water testing when Foreman away and any other duties as necessary.

Carried

Tax Enforcement

181/2016 Jay Drouin: That Admin proceed with 6 month and 30 day notice tax enforcement procedures as required.

Carried

Audit Cut Off

182/2016 Jay Drouin: That the Town contact our auditors, Dudley & Co. to do a cut off audit at the end of July before the new administrator takes over.

Carried

Children at Play Sign

183/2016 Wayne Joyal: That the Town post a Children At Play sign on Ave J.

Carried

WJ

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FCC Drive Away Hunger

184/2016 Arthur Harvey: That the Town participate in the annual FCC Drive Away Hunger Campaign by way of a \$250 donation that will be allocated to our local Salvation Army Food Bank.

Carried

Spring PCO Report

185/2016 Gisele Fafard: That the Town approve Brian Kuysten's spring PCO report to July 5th, 2016 and payment of his invoice in the amount of \$241.50.

Carried

NOTE: Hiring Committee for Tuesday, July 19th, 2016 will meet at 10:00 a.m. and will consist of Two RM councillors as well as Wayne Joyal and Gisele Fafard from Town council.

Correspondence

186/2016 Gisele Fafard: That the following correspondence be filed as read

Carried

- a) Coronach RCMP report June
- b) Letter from Jason Thorhaug/Tess Giraudier re: children at play sign
- c) FCC Drive away hunger 2015 sponsorship was \$250
- d) Brian's Pest Control Report/Invoice
- e) Resumes received to date for Assistant Administrator position
- f) Jetter Report – Brendan's Vac Service
- g) SAMA – preliminary values for 2017 assessment
- h) Commissionaires; example of reporting from new Officer
- i) Rockglen & Dist. Fire Prot. Assoc. re: company for pump tests
- j) Letter from RM of Willow Bunch No. 42 re: letter of resignation
- k) Prairie South School Division re: School Board elections
- l) Previous Poll question on website FYI
- m) Government of Sask: Fire safety measures in Alternative Family Care Home
- n) SUMA: Urban Update

Financials

187/2016 Jay Drouin: That the financial statement for June 2016 be approved as presented.

Carried

Accounts Payable

188/2016 Jay Drouin: That the accounts paid and presented for payment be approved and a list of the cheques #10167 to 10198 (\$118,319.46) inclusive, and the June payroll in the amount of (\$3876.77) be annexed hereto and form a part of these minutes.

Adjournment

189/2016 Arthur Harvey: That this meeting now adjourn.

Carried

MAYOR 

ADMINISTRATOR 

NEXT MEETING - August 10th, 2016