

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on June 8<sup>th</sup>, 2016 @ 7:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Margaret Brown, Assistant Administrator Sharleine Eger and the following councillors:

Gerald Bellefleur  
Arthur Harvey  
Gisele Fafard  
Jay Drouin

**Additions to Agenda**

138/2016 Wayne Joyal: That council approve the addition of the following to the June agenda: New Business – Employees  
Old Business – Interim Control Bylaw  
Carried

**Minutes**

139/2016 Gerald Bellefleur: That the minutes of the May 11<sup>th</sup>, 2016 regular and May 23<sup>rd</sup>, 2016 special meetings be accepted as presented.  
Carried

DELEGATION: Dawn Lessard 7:15 pm re: Proposed campsites near Jolly Giant

**Employee Reports**

140/2016 Arthur Harvey: That the following reports be accepted as presented:  
a) CDO & Tourism report as filed  
b) Foreman Water reports as filed  
c) Admin Report as filed  
Carried

NOTE: Wayne Joyal and Gisele Fafard will be attending the ribbon cutting at the museum.

NOTE: Can we request a bond from Alan Paterson to insure completion of the greenhouse?

**Sewer Line at #18 3<sup>rd</sup> St.**

141/2016 Gisele Fafard: As a result of scoping the sewer line and finding a 35' to 38' long dip in the line, be it resolved that the town will flush the line semi-annually, once in the fall and once in the spring, from the front clean out until such time that the house is sold.  
Carried

**CPrize – Parcel G – Personal Property Inside of Building**

142/2016 Gerald Bellefleur: That the Town send a letter by personal service to CPrize Foundation Inc., advising them that they have 90 days from the date of service to remove all of their personal belongings from the building and that they must contact the office to arrange times in which to do so.  
Carried

**Change of Locks**

143/2016 Wayne Joyal: That Admin contact Rick's Locksmith to re-key the doors, that cannot be chain locked, on the former school at Parcel G, on Avenue D.  
Carried

**Former School Building Planning Committee**

144/2016 Gisele Fafard: That an advertisement be placed in the newsletter requesting volunteers to sit on a planning committee to discuss and research options for the former Willow Bunch School.  
Carried

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**2016 Elections**

145/2016 Gerald Bellefleur: That Council designate the Town Office Council Chambers as the polling place for the 2016 Municipal Election and that election officials be paid \$15/hr.

Carried

**Member Direct**

146/2016 Arthur Harvey: That the Town of Willow Bunch apply to Bengough Credit Union for a Member Direct Access Card in order to be able to access on line banking.

Carried

**SCMA Regional Economic and Tourism Board**

147/2016 Jay Drouin: That the Town appoint Rita Joyal and Sue Marit to the South Central Municipal Associations Regional Economic and Tourism Board.

Carried

**Foreman Holidays**

148/2016 Jay Drouin: That the Town approve the Foreman's holidays from July 13<sup>th</sup> to 18<sup>th</sup>, 2016 (inclusive).

Carried

**Untidy Premises**

149/2016 Gerald Bellefleur: That the Town send a letter to Dawn Lessard regarding her property on #43 Edouard Beaupre St., siting Nuisance Bylaw infractions.

Carried

**Gravelling Town Streets**

150/2016 Jay Drouin: That the Town engage the RM to gravel the town to a maximum of \$5,000 or a limit of 10 loads of crushed gravel.

Carried

**Sewer Jet Flushing**

151/2016 Jay Drouin: That the Town engage Brendan's Vac Service to perform Sewer Flushing on ½ of the town and council and the Foreman will identify the problem areas that require attention this year.

Carried

**SUMAssure Reciprocal Agreement**

152/2016 Jay Drouin: That the Town approve the changes to the SUMAssure Insurance Reciprocal Agreement and sign the applicable schedule A form.

Carried

**Dawn Lessard Request for Campground at Ave B**

153/2016 Jay Drouin: That the Town approve the proposed project of a private campground for 8 sites, without any fire pits, at #25 Ave B (North of the Jolly Giant Pub) provided she canvas her neighbours and receive written approval/disapproval, that in turn will be submitted to the Council via the Town office. Statements must be received by Paul Lesperance, Gisele Fafard, Marie Harvey, Savannah Drouin, Bill Middleton, Darryl Montgomery.

Carried



**Jean Louis Legare Regional Park Invoice**

154/2016 Jay Drouin: That the Town pay the invoice submitted by the Jean Louis Legare Regional Park and Willow Bunch Recreation Authority, for expenses incurred for the former campsite project at the ball diamonds, in the amount of \$14,700.98 in lieu of the annual grant for 2016.

Carried

**Town Community Spot Light**

155/2016 Gisele Fafard: That the Town approve payment of \$359.00 to the Assiniboia Times for the special publication of a Town Community Spot Light featuring Willow Bunch that will be circulated in the Assiniboia Times and the Weyburn Review.

Carried

**CDO Request for Donation**

156/2016 Gerald Bellefleur: That the Town donate a 24 pk of bottled water to the Grasslands Project film viewing arranged by the Community Development Officer.

Carried

**Development Permit Applications**

157/2016 Arthur Harvey: That the Town approve the development permits submitted by:  
Albert Lavallee at #9 Ave I to construct an addition of living accomodations.  
Jack and Margaret Brown at #9 Ave G to move in a 14' x 22' garage.  
Carter Martin at #37 3<sup>rd</sup> St. E to conctruct basement and move an RTM home on site.

Carried

**Confined Spaces Equipment**

158/2016 Jay Drouin: That Admin inquire with the Willow Bunch Fire Department to find out what equipment is needed to safely inspect confined spaces.

Carried

**Correspondence**

159/2016 Gisele Fafard: That the following correspondence be filed as read

- a) Coronach RCMP report May
- b) 28<sup>th</sup> Annual SUMA golf tournament
- c) Big Brothers Big Sisters of Calgary and Area
- d) Jean Louis Legare Regional Park letter & invoice
- e) Letter from Arthur Harvey – regarding Foreman
- f) Letter from Margaret Cote – regarding rules/regs/bylaws of town
- g) Card from Dawn Lessard re: Town appearance
- h) Assin.Times Community Spot Light Advertising
- i) Letter requesting donation of water bottles for Grassland's Project
- j) Building Permit for Albert and Kathy Lavallee
- k) Building Permit for Jack and Margaret Brown
- l) Building Permit for Carter Martin
- m) Letter of Resignation from Cayer Memorial Trust Fund – Doris O'Reilly

Carried

**Financials**

160/2016 Jay Drouin: That the financial statement for May 2016 be approved as presented.

Carried

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**Accounts Payable**

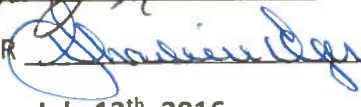
161/2016 Arthur Harvey: That the accounts paid and presented for payment be approved and a list of the cheques #10139-10166 (\$151,612.90) inclusive, and the May payroll in the amount of (\$4115.53) be annexed hereto and form a part of these minutes.

**Adjournment**

162/2016 Gerald Bellefleur: That this meeting now adjourn.

Carried

MAYOR 

ADMINISTRATOR 

**NEXT MEETING - July 13<sup>th</sup>, 2016**