

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on November 2nd, 2016 @ 7:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Murray Otterson
Roger Philippon
Wanda Newans
Gisele Fafard

Oath of Office

262/~~2016~~ Wayne Joyal:

That the Town acknowledge the reading and receipts of Oaths of Office from all elected officials to the Town Council.

Carried

Additions to Agenda

263/2016 Wayne Joyal:

That council approve the addition of the following to the October agenda: Old Business c) Willow Bunch vs Nicole and Lester Fister
New Business o) Meeting with RM

Carried

Minutes

264/2016 Gisele Fafard:

That the minutes of the October 12th, 2016 regular meeting and the October 12th, 2016 and October 18th, 2016 special meetings be accepted as presented.

Carried

Committee Reports

265/2016 Roger Philippon:

- a) That the following reports be accepted as presented:
Gisele- Library – Halloween party Oct. 29/16
- b) Wayne – SCMA – Verwood Oct. 13/16
Met with former council and Lester and Nicole Fister and their legal representation regarding the return of property
Met with RM representatives, volunteer fire department and fire commissioner to discuss the 1977 GMC fire truck

Carried

Employee Reports

266/2016 Murray Otterson: That the following reports be accepted as presented:

- a. CDO report as filed
b. Foreman Water reports as filed
c. Admin Report as filed

Carried

NOTE: Environmental Site Assessment to take place at the landfill Monday, November 7th, 2016 8:00 a.m.

1977 GMC Fire Truck

267/2016 Murray Otterson: That upon confirmation from the RM, the fire department keep the 1977 GMC fire truck in a storage compound, South of the Municipal office, and that the volunteer fire department erect the fenced enclosure, the cost for which will be shared between the Town and the RM.

Carried

WJ

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Rescind Motion #244/2016

268/2016 Gisele Fafard: That motion #244/2016 being a 1st Reading of Bylaw #8/2016 be rescinded on account of the fact that the reserve land is no longer wanted for personal property.

Carried

Change Regular Meeting Dates

269/2016 Wanda Newans: That effective February 2017 the Town council meetings will take place the 1st Monday of the month at 1:00 p.m. in council chambers, and should the regularly scheduled meeting date fall on a statutory holiday the meeting will take place the following Tuesday.

Carried

Fall Gravel for Town Streets

270/2016 Murray Otterson: That the Town enlist the RM to perform gravelling of the following streets this fall as per RM foreman Patrick Therrien's recommendation; Avenue D, Avenue J, Railway Avenue, furthest West block of 1st Street and furthest West block of 2nd Street East.

Carried

Advertise Equipment for Tender

271/2016 Roger Philippon: That Admin advertise on Kijiji the following items for tender that are no longer used by the Town; Sweep Right Street Sweeper and 3 pt hitch mower along with the disclaimer that highest or any tender not necessarily accepted.

Carried

2017 Appointments

272/2016 Roger Philippon: That the list for the 2017 appointments attached hereto and forming part of these minutes be approved.

Carried

Withdraw from Comfort Jubilee Rentals Corp.

273/2016 Murray Otterson: That the Town send a letter stating their withdrawal as shareholders from the Comfort Jubilee Rentals Corporation effective November 2nd, 2016.

Carried

Holiday Hours

274/2016 Murray Otterson: That upon approval from the RM council the 2016 Holiday hours be set as follows:
Closed December 26 and 27th, 2016, Closed January 2nd, 2017

Carried

Policy G-1 Gifts

275/2016 Wayne Joyal: That the Town implement the following gift policy (G-1) for past councillors:
1 term – plaque and \$100 gift card
2 terms – plaque and \$200 gift card
3 terms – plaque and \$300 gift card

Carried



2016 Bonuses

276/2016 Gisele Fafard: That the Town give their employees the following bonuses.
a) Claire Lesperance, Ken Gaudry, Sarah Thorhaug, \$100
b) Keith de Ronde \$400

Carried

Accept Results of 2016 Election

277/2016 Murray Otterson: That the Town accepts the results of the October 26th, 2016 election as presented by the Returning Officer.

Carried

Deputy Mayor

278/2016 Murray Otterson: That Roger Philippon be appointed as Deputy Mayor for the Town of Willow Bunch to replace Aurthur Harvey and that he be added to signing authority for the Town of Willow Bunch and Arthur Harvey be removed.

Carried

Bylaw #8/2016 1st Reading

279/2016 Murray Otterson: That Bylaw #8/2016 being a Code of Ethics bylaw be read a first time.

Carried

Bylaw #8/2016 2nd Reading

280/2016 Roger Philippon: That Bylaw #8/2016 being a Code of Ethics bylaw be read a second time.

Carried

Bylaw #8/2016 Three Readings

281/2016 Wanda Newans: That Bylaw #8/2016 be given three readings at this meeting.

Carried Unanimously

Bylaw #8/2016 3rd Reading

282/2016 Gisele Fafard: That Bylaw #8/2016 being a Code of Ethics bylaw be read a third time.

Carried

2017 H2O Rates

283/2016 Wayne Joyal: That the Town table discussion regarding the 2017 H2O rates until the December meeting.

Carried

Correspondence

284/2016 Gisele Fafard: That the following correspondence be filed as read:

- a) Apex Electric regarding generator at Water Treatment Plant (WTP)
- b) Laurie Stianson – Christmas Greetings from Willow Bunch
- c) South Central Transportation Planning Committee Newsletter
- d) RCMP report

Carried

Repair Generator at WTP

285/2016 Murray Otterson: That the Town hire Apex Electric to perform the necessary repairs to the generator at the water treatment plant by way of replacing the stepper motor (parts covered under warranty) for the quoted price of \$635.25 (includes GST) for labour and mileage.

Carried

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Accounts Payable

286/2016 Roger Philippon: That the accounts paid and presented for payment be approved and a list of the cheques #10348 to 10377 (\$13,927.74) inclusive, and the October payroll in the amount of (\$3,940.32) be annexed hereto and form a part of these minutes.

Carried

Financial Statement

287/2016 Wanda Newans: That the financial statement for October 2016 be approved as presented.

Carried

Adjournment

288/2016 Roger Philippon: That this meeting adjourn.

Carried

MAYOR

ADMINISTRATOR

NEXT MEETING - December 14th, 2016