

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on January 11<sup>th</sup>, 2017 @ 7:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Murray Otterson (via Electronic Means – FaceTime)  
Roger Philippon  
Wanda Newans  
Gisele Fafard

DELEGATION: Sgt. Gary Bonneau – 2016 Year in Review – Highlights for 2016 – Annual Performance Plan – Councillors concerns – Heavy truck speed on Hwy 36

### Additions to Agenda

01/2017 Wayne Joyal: That council approve the addition of the following to the January agenda:

- New Business: m) Sea can's in town  
n) Statement of Claim to Paul Tendler Trucking  
o) Donation of Carpet Tiles

Carried

### Minutes

02/2017 Roger Philippon: That the minutes of the December 14<sup>th</sup>, 2016 meeting be accepted as presented.

Carried

### Presentation of the Bond

03/2017 Murray Otterson: That council acknowledge the presentation of the Certificate of Fidelity Bond through SUMA as per Section 113 of *The Municipalities Act*.

Carried

### Committee Reports

04/2017 Wanda Newans: That the following reports be accepted as presented:

a) Wanda Newans – Rec Board – AGM is Feb. 13<sup>th</sup>, 2017 – hoping to get input from the public/community regarding the swimming pool.

b) Gisele Fafard – Library AGM to be advertised soon

Carried

### Employee Reports

05/2017 Gisele Fafard: That the following reports be accepted as presented:

- a. CDO report as filed  
b. Foreman Water reports as filed  
c. Admin report as filed

Carried

DELEGATION: Town Foreman Keith De Ronde

- Note in Newsletter regarding garbage bags in the snow
- Jay Schwartz to test water while Keith on holidays, Karl Nergard from Bengough to oversee, will contact Environment Project Office Glenn Greve and advise
- Landfill requires compaction / perhaps utilize snow blower at the dump
- Xmas lights next week

### Tender 3pt hitch

06/2017 Roger Philippon: That the 3 point hitch mower be readvertised for Tender on Kijiji since the first tender was withdrawn.

Carried

Page 2 of the minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Boardroom at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan January 11<sup>th</sup>, 2017 @ 7:00 p.m.

**Bylaw #1/2017 1<sup>st</sup> Reading**

07/2017 Murray Otterson: That Bylaw #1/2017 being a bylaw to set water and sewer rates for the Town of Willow Bunch be given 1<sup>st</sup> reading.  
Carried

**Bylaw #1/2017 2<sup>nd</sup> Reading**

08/2017 Roger Philippon: That Bylaw #1/2017 being a bylaw to set water and sewer rates for the Town of Willow Bunch be given a 2<sup>nd</sup> reading.  
Carried

**Bylaw #1/2017 Three Readings**

09/2017 Wayne Joyal: That Bylaw #1/2017 being a bylaw to set water and sewer rates for the Town of Willow Bunch be given three readings at this meeting.  
Carried Unanimously

**Bylaw #1/2017 3<sup>rd</sup> Reading**

10/2017 Wanda Newans: That Bylaw #9/2016 be given three readings at this meeting.  
Carried

**WB Wildlife Donation Request**

11/2017 Murray Otterson: That the Town donate \$100 to the Willow Bunch Wildlife Supper to go towards the purchase of a live/silent auction item.  
Carried

**Desjardins/Agricard**

12/2017 Wanda Newans: That former administrator Margaret Brown be removed as manager/cardholder and that the current administrator Sharleine Eger be added as manager/cardholder of the Desjardins/Agricard account.  
Carried

**Bylaw #2/2017 1<sup>st</sup> Reading**

13/2017 Murray Otterson: That Bylaw #2/2017 being an appeal fee bylaw be given 1<sup>st</sup> reading.  
Carried

**Bylaw #2/2017 2<sup>nd</sup> Reading**

14/2017 Gisele Fafard: That Bylaw #2/2017 being an appeal fee bylaw be given a 2<sup>nd</sup> reading.  
Carried

**Bylaw #2/2017 Three Readings**

15/2017 Roger Philippon: That Bylaw #2/2017 being an appeal fee bylaw be given three readings at this meeting.  
Carried Unanimously

**Bylaw #2/2017 3<sup>rd</sup> Reading**

16/2017 Wanda Newans: That Bylaw #2/2017 being an appeal fee bylaw be read a third time.  
Carried

Page 3 of the minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Boardroom at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan January 11<sup>th</sup>, 2017 @ 7:00 p.m.

**UMAAS membership 2017**

17/2017 Roger Philippon: That the Town approve paying the administrator's membership to Urban Municipal Administrators Association of Saskatchewan (UMAAS) for the 2017 year.

Carried

**Urban Standard Certificate**

18/2017 Murray Otterson: That the Town approve the request made by the administrator to pay the \$210 fee (onetime fee) to acquire her Urban Standard Certificate as required by the Urban Board of Examiners and SUMA.

Carried

**Board of Revision**

19/2017 Gisele Fafard: That the Town appoint the following from Gord Krismer and Associates Ltd. for the 2017 Board of Revision; Clint Krismer, Gord Krismer, Jeff Hutton, Charmaine Luscombe, Brian Lynch, Reg Skinner, Don Van Beselear and Christina Krismer as Secretary, and that the Town pay the 2017 retainer fee of \$150 plus GST.

Carried

**South Central Transportation Planning Committee (SCTCP)**

20/2017 Roger Philippon: That the Town pay the 2017 membership of \$125 to the SCTCP.

Carried

**New Canada Building Fund – Small Communities Component**

21/2017 Wanda Newans That the Council support the application for a CWWF grant for water treatment (installation of a potassium scale and pump) and an application for a CWWF grant for wastewater infrastructure (purchase and installation of a generator for lift station) and Council agrees to meet legislated standards, to meet the conditions of the CWWF program, to manage construction of the project, to fund ongoing operation and maintenance costs and to follow any mitigation measures as required by the *Canadian Environmental Assessment Act* and *The Environmental Assessment Act (Saskatchewan)*.

Carried

**Sask Lotteries**

22/2017 Gisele Fafard: That the Town approve signing the Sask Lotteries Grant for 2018.

Carried

**Workers Compensation Board**

23/2017 Murray Otterson: That each individual council member be registered with the Saskatchewan Workers Compensation Board for the minimum yearly coverage, that does not require proof of earnings, in the minimum amount of \$34,008.

Carried

**Foreman's Holidays**

24/2017 Roger Philippon: That the Town approve the request for holidays by the Foreman from February 16<sup>th</sup> to the 24<sup>th</sup>, 2017 (inclusive).

Carried

...Page 4

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Page 4 of the minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Boardroom at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan January 11<sup>th</sup>, 2017 @ 7:00 p.m.

**Statement of Claim**

25/2017 Wayne Joyal: That Administration send a copy of the letter provided to the Town from Brittnee Holliday of McKercher LLP to Paul Tendler Trucking indicating her views regarding the amended statement of claim that Paul Tendler Trucking received. Carried

**Donation of Carpet Tiles**

26/2017 Gisele Fafard: That the Town send Cam Marit a thank you letter and indicate that we accept the donation of the 7 boxes of self adhesive carpet tiles to make use in one of the municipal buildings. Carried

**Correspondence**

27/2017 Wanda Newans: That the following correspondence be filed as read:  
a) RCMP report December  
b) MLDP information for councillors attending SUMA convention

**Accounts Payable**

28/2017 Murray Otterson: That the accounts paid and presented for payment be approved and a list of the cheques #10456 to #10497 (\$55,811.03) inclusive, and the December payroll in the amount of (\$3,998.95) be annexed hereto and form a part of these minutes. Carried

**Financials**

29/2017 Roger Philippon: That the financial statement for December 2016 be approved as presented. Carried

**Adjournment**

30/2017 Wanda Newans: That this meeting adjourn 8:40 p.m. Carried

MAYOR Wanda Newans

ADMINISTRATOR Sharon Berger

NEXT MEETING - February 2<sup>nd</sup>, 2017 1:00 p.m.