

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on December 14th, 2016 @ 7:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Murray Otterson
Roger Philippon
Wanda Newans
Gisele Fafard

DELEGATION: Maureen Travers – Council Procedures & Liability – Concerns regarding items expunged from the minutes, multiple meetings approved in 1 motion, procedures of the administrator, request to reconsider approving the minutes of October 12, 2016 regular meeting and October 12, 2016 special meeting.

Additions to Agenda

289/2016 Wayne Joyal: That council approve the addition of the following to the December agenda:
In Camera Session – Council Procedures & Liability
New Business: ab) Committee re: Canada's 150th
ac) Committee re: Willow Bunch's 150th in 2020
Carried

Minutes

290/2016 Murray Otterson: That the minutes of the November 2nd, 2016 meeting be accepted as presented.
Carried

Committee Reports

291/2016 Murray Otterson: That the following reports be accepted as presented:
a) Roger Philippon – Tour of the water treatment plant and lift station with Foreman
b) Gisele Fafard – Budget meeting for library
c) Wayne – SCMA – Now Urban Chair
Next SCMA meeting Jan. 19th, 2016 in Gravelbourg
Special Highways meeting – thank you letters to ministers
Lowering speed limit for truck traffic on Hwy 36
Carried

Employee Reports

292/2016 Gisele Fafard: That the following reports be accepted as presented:
a. CDO report as filed
b. Foreman Water reports as filed
Carried

DELEGATION: Barb Gibbons, Deanna Beck – Willow Bunch Library Year End Report & Budget

H2O Rates for 2017

293/2016 Murray Otterson: That admin prepare an amending bylaw to be presented at the January 2017 council meeting to amend Schedule A and B of Bylaw No. 3/2014 to increase all water and sewer rates by 10%, to be applied and come into effect upon approval from the Sask Municipal Board and that any yearly payments made by January 31st, 2017 will be based on the 2016 rates which includes the 5% discount.
Carried

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Signing Authority at Conexus

294/2016 Gisele Fafard: That Assistant Administrator Tereena Bartlett be added to signing authority for the Town of Willow Bunch Conexus Credit Union accounts.

Carried

Bylaw 9/2016 1st Reading

295/2016 Murray Otterson: That Bylaw #9/2016 being an amending bylaw to Bylaw #5/2016 be read a first time.

Carried

Bylaw 9/2016 2nd Reading

296/2016 Roger Philippon: That Bylaw #9/2016 being an amending bylaw to Bylaw #5/2016 be read a second time.

Carried

Bylaw 9/2016 Three Readings

297/2016 Wayne Joyal: That Bylaw #9/2016 be given three readings at this meeting.

Carried Unanimously

Bylaw 9/2016 3rd Reading

298/2016 Wanda Newans: That Bylaw #9/2016 being an amending bylaw to Bylaw #5/2016 be read a third time.

Carried

Office Space Lease

299/2016 Murray Otterson: That the Town renew the office space lease for a 1 year term with the Five Hills Health Region at the current rate of \$715 per month and Western Financial Group at the current rate of \$400 per month.

Carried

Councillor Newans abstained from voting on the motion regarding Office Space Lease.

Sask Housing Corporation 2015 Loss

300/2016 Roger Philippon: That the Town acknowledge the Housing Corporations Financial Loss for 2015 and acknowledge the Town's 5% share of \$760.41.

Carried

Library – Fund Extra Hours

301/2016 Roger Philippon: That the Town approve funding 5.25 extra hours of opening for the Willow Bunch Library at a cost of \$2,706.37 for 2017.

Carried

Dudley & Company Engagement Letters

302/2016 Murray Otterson: That the Town approve the letters from Dudley & Company for the terms of engagement & the responsibilities of Council & Auditors.

Carried

WB Library Request for Funding

303/2016 Wayne Joyal: That the Town pay \$238.50, which represents ½ of the cost of a movie license for 2017 for the library.

Carried

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SUMA Municipal Insurance

304/2016 Wanda Newans: That the Town approve the statement of value's, schedule of contractor's property and municipal insurance application along with the following changes; remove line 1-1982 Sweep Rite Sweeper, change line 4 to Serial No. RC12084, remove line 3 of firefighting equipment – 1968 Ford Water Truck, remove location 2 – Storage building #6 Ave F. south (former Town shop).
Carried

Willow Bunch Housing Board Appointment

305/2016 Roger Philippon: That the Town appoint Claude Fafard to the Willow Bunch Housing Board.
Carried

2017 Library Appointment

306/2016 Gisele Fafard: That the Town appoint Jay Schwirtz to the Willow Bunch Library Board for 2017.
Carried

Motion to Table New Business n) Debit/Credit for payments

307/2016 Wanda Newans: That we table discussion regarding accepting debit/credit for utility and tax payments.
Carried

Street Sweeper Tender

308/2016 Roger Philippon: That the Town accept the tender from the Town of Ponteix, in the amount of \$1,500 + GST for the 2400 Street Rite Sweeper.
Carried

3 pt Hitch Tender

309/2016 Gisele Fafard: That the Town accept the tender from Dale Nels in the amount of \$250 + GST for the 3 pt hitch mower.
Carried

Outstanding Custom Work to Tax Roll

310/2016 Wanda Newans: That the Town add any outstanding custom work and invoices and any accounts receivables to the tax roll if not paid by Dec. 31st, 2016.
Carried

Approve 2017 Council Meeting Dates

311/2016 Roger Philippon: That the Town accept the list of regular council meeting dates, attached hereto and forming part of these minutes, as set by Section 6.1 & 6.3 of the Council Procedure bylaw.
Carried

PCO Report

312/2016 Gisele Fafard: That the Town accept the Pest Control Officer's report for the July to December 2016 and that the invoice of \$480 be paid.
Carried

Assessment, Taxation and Tax Tool Workshop

313/2016 Murray Otterson: That the Town approve the attendance of the Administrator and Assistant Administrator to the assessment, taxation and tax tool workshop that is taking place February 16th, 2017 in Weyburn, SK and that the Town pay ½ of the \$140 fees and applicable mileage.
Carried

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SUMA Council Benefits

314/2016 Wanda Newans: That effective November 2nd, 2016, the Town of Willow Bunch withdraw all elected officials from the SUMA benefits plan. Carried

Bengough Credit Union Terms

315/2016 Gisele Fafard: That a \$6,000 and \$10,000 term that were previously set up with Conexus Credit Union be set up with Bengough Credit Union. Carried

Donation – Lights on the Cross

316/2016 Wayne Joyal: That the Town donate \$1,000 to the St. Ignace Parish council for the new lights on the cross on the hill on the West side of Town. Carried

Councillor Philippon and Councillor Fafard declared an interest and abstained from voting on the motion regarding the Lights on the Cross.

Cancel Taxes Lot 13/14, Blk 8, Plan AF413

317/2016 Roger Philippon: That the Town cancel the taxes in the amount of \$1,333.00 on lots 13/14, Blk 8, Plan AF413. Carried

Cancel Custom Work Invoice

318/2016 Wanda Newans: That in light of the rulings handed down from the Queen's Bench for Saskatchewan and the Court of Appeal for Saskatchewan in the citation Willow Bunch (Town) vs Fister, the Town cancel the custom work invoice to Lester and Nicole Fister, in the amount of \$29,644.13. Carried

Comfort Jubilee

319/2016 Gisele Fafard: That the administration advertise within the community to see if anyone is interested in sitting on the Comfort Jubilee Committee. Carried

Correspondence

320/2016 Gisele Fafard: That the following correspondence be filed as read:
a) RCMP report
b) Palliser Regional Library Fall Meeting Report
c) Blue Cross Go Out and Play Challenge
d) SUMA

Accounts Payable

321/2016 Murray Otterson: That the accounts paid and presented for payment be approved and a list of the cheques #10378 to 10455 (\$112,291.18) inclusive, and the November payroll in the amount of (\$4,296.28) be annexed hereto and form a part of these minutes. Carried

Financials

322/2016 Gisele Fafard: That the financial statement for November 2016 be approved as presented. Carried

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In Camera

323/2016 Wayne Joyal: That Council enter into an in camera session @ 9:30 p.m. to discuss the issues as presented by delegation Maureen Travers. Carried

Out of Camera

324/2016 Murray Otterson: That Council exit the in camera session at 9:45 p.m. Carried

Adjournment

325/2016 Roger Philippon: That this meeting adjourn. Carried

MAYOR

ADMINISTRATOR

NEXT MEETING - January 11th, 2017