

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on April 13th, 2016 @ 7:00 p.m.

The meeting was called to order by Mayor Wayne Joyal at 7:00 p.m.

Present were: Mayor Wayne Joyal, Administrator Margaret Brown, Assistant Administrator Sharleine Eger and the following councillors:

Gerald Bellefleur
Arthur Harvey
Gisele Fafard
Jay Drouin

Additions to Agenda

84/2015 Jay Drouin: That council approve the addition of the following to the April agenda: New Business: Town Contract Work Policy, Set up meeting with RM No. 42
Old Business: Reimbursement for work performed at Museum, Nov. 11/15 by Foreman
Carried

Minutes

85/2016 Arthur Harvey: That the minutes of the March 16th, 2016 regular meeting be accepted as presented.
Carried

Committee Reports – Council

86/2016 Gerald Bellefleur: That the following verbal committee reports be accepted as presented.
a) Jay Drouin: SCMA – Ombudsman, SEDA, Regional Economic Committee, Swift Current Conference
b) Wayne Joyal – meetings coming up – EMO, Highways, Commissionnaire/Dr. Recruitment
Carried

Employee Reports

87/2016 Gisele Fafard: That the following reports be accepted as presented:
a) CDO & Tourism report as filed
b) Foreman Water reports as filed
Carried

Bylaw No. 7/2016 1st Reading

88/2016 Gerald Bellefleur: That Bylaw No. 7/2016 being a bylaw to establish municipal employee code of conduct be read a first time.
Carried

Bylaw No. 7/2016 2nd Reading

89/2016 Jay Drouin: That Bylaw No. 7/2016 being a bylaw to establish municipal employee code of conduct be read a second time.
Carried

Bylaw No. 7/2016 Three Readings

90/2016 Arthur Harvey: That Bylaw No. 7/2016 being a bylaw to establish municipal employee code of conduct be given three readings at this meeting.
Carried Unanimously

Bylaw No. 7/2016 3rd Reading

91/2016 Gisele Fafard: That Bylaw No. 7/2016 being a bylaw to establish municipal employee code of conduct be read a third time.
Carried

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Building Permit Request – Alan Paterson

92/2016 Wayne Joyal: That Council table the request from Alan Paterson for a building permit for a greenhouse until the May council meeting. Carried

Foreman Pay for Museum Reno's

93/2016 Gerald Bellefleur: That the Town pay Foreman Keith de Ronde, \$250.00 for the contract work he performed on the Museum, on November 11th, 2015. Carried

Education Mill Rates

94/2016 Gisele Fafard: That the Town acknowledge the 2016 Education Mill rates as follows:
Agricultural 2.67 mills
Residential 5.03 mills
Commercial/Industrial 8.28 mills
Resource (oil, gas, mines, pipelines) 11.04 mills Carried

Rescind Motion #287/2012

95/2016 Gerald Bellefleur: That motion #287/2012 authorizing the sale of Lot 13, Blk, 7, Plan 1607 to Savannah Drouin be rescinded on account of purchasing a home on Ave. B Carried

Tourism Account

96/2016 Gisele Fafard: That the Tourism Board be authorized to set up their own account and that Tourism Reserves, in the amount of \$2364.30 be transferred from the Town. Carried

Foreman Salary

97/2016 Arthur Harvey: That with the successful completion of Small Systems Water and Waste Water courses and obtaining the certification for Small Systems Water that the annual salary for Keith de Ronde be increased to \$55,000 retroactive April 1st, 2016. Carried

Joint Municipal Meeting

98/2016 Jay Drouin: That administration contact the RM to set up a meeting to review the shared services agreement. Carried

Line of Credit - Conexus

99/2016 Gisele Fafard: That the Town contact Conexus Credit Union to cancel the Town's revolving line of credit. Carried

Engine Retarder Brake Sign

100/2016 Gisele Fafard: That the Town order a new engine retarder brake sign to replace the one damaged in March of 2016. Carried

Golf Course Request

101/2016 Gerald Bellefleur: That the Town approve the request made by the Willow Bunch Golf Board to store the extra float in the office safe in light of the Credit Union only being open 1.5 days per week.

Carried

Safe Repairs

102/2016 Gisele Fafard: That Admin contact Somerville Safe & Lock in Regina to come and perform maintenance on the safe.

Carried

Coin Op Valves at Water Treatment Plant

103/2016 Arthur Harvey: That the Town hire Rockstar Plumbing to repair/replace the valves for the coin operated water system as per his quote of \$2679.55.

Carried

Machinery Rates Policy – M1

104/2016 Gerald Bellefleur: That the Town implement the following machinery rate policy (M-1) to define the hourly rate charged for use of Town equipment with operator.

a) Bobcat.....\$50/hr

b) Tractor.....\$50/hr

Carried

DELEGATION: Lorna Bank, Route 36 S & S regarding fuel spill, environmental and the installation of above ground tanks.

Gateway Festival Advertising

105/2016 Jay Drouin: That the Town approve advertising in the Bengough Gateway Festival booklet by choosing a bronze sponsorship for \$100.00 and the full page ad for \$160.00.

Carried

Provincial Emergency Communications Centre

106/2016 Jay Drouin: That the Town sign the agreement for 911 dispatch services provided by the Provincial Emergency Communications Centre in Prince Albert, at a rate of \$1.25/per capita for 2016.

Carried

Building Permit – Hills of Home

107/2016 Gerald Bellefleur: That the Town approve the building permit application submitted by the Hills of Home to erect a 24' x 14' storage shed in the back yard of the Senior Centre and to replace the cement apron out front of the hall that leads to the Town sidewalk.

Carried

Building Permit – Savannah Drouin

108/2016 Arthur Harvey: That the Town approve the building permit application submitted by Savannah Drouin to perform renovations to #19 Ave B by way of replacing/altering the roof structure, adding living quarters, gutting the interior.

Carried

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Correspondence

109/2016 Gerald Bellefleur: That the following correspondence be filed as read:

- a) Coronach RCMP report February
- b) Gateway Festival Advertising Package
- c) Dispatch Agreement – Provincial Emergency Communications Ctr
- d) Hills of Home Building Permit for 14'x14' storage shed and to replace (resurface cement pad (apron) in front of building to the sidewalk
- e) Coronach Fire Association 2016 Fire Call rates
- f) Building Permit – Savannah Drouin – house renovation
- g) JLL Reg. Park and WB Rec. Auth. Audited Financial Stmt

Carried

Financials

110/2016 Jay Drouin: That the financial statement for March 2016 be approved as presented.

Carried

Accounts Payable

111/2016 Arthur Harvey: That the accounts paid and presented for payment be approved and a list of the cheques #9999-10031 (\$14,498.43) inclusive, and the March payroll in the amount of (\$4506.07) be annexed hereto and form a part of these minutes.

Adjournment

112/2016 Gerald Bellefleur: That this meeting now adjourn.

Carried

MAYOR Wayne Gaud

ADMINISTRATOR Nargaret Brown

NEXT MEETING - May 11th, 2016