

Minutes of the regular meeting of the Council of the Town of Willow Bunch held in the Municipal Board room at #16 Edouard Beaupre St., Willow Bunch, Saskatchewan on April 3<sup>rd</sup>, 2017 @ 9:00 a.m.

The meeting was called to order by Mayor, Wayne Joyal at 9:00 a.m.

Present were: Mayor Wayne Joyal, Administrator Sharleine Eger and the following councillors:

Murray Otterson  
Roger Philippon  
Gisele Fafard

Regrets: Wanda Newans

#### **Additions to Agenda**

61/2017 Roger Philippon: That council approve the addition of the following to the agenda:  
Old Business f) Business License  
New Business q) Loraas Access Blk 18, Lot 16 – broken curb  
Carried

#### **Minutes**

62/2017 Roger Philippon: That the minutes of the February 27<sup>th</sup>, 2017 meeting be accepted as presented.  
Carried

#### **Committee Reports**

63/2017 Gisele Fafard:  
a) That the following reports be accepted as presented:  
Wayne Joyal: next SCMA is April 13/17 at 7:30 in Rockglen and  
Dr. Recruitment is April 13/17 at 3:30 in Assiniboia  
Carried

#### **Town to Clean Swimming Pool Park**

64/2017 Murray Otterson: That council approve the request by Foreman Keith de Ronde to clean up the park in time for WB Tourism's Community Easter Egg Hunt as a result of the Jean Louis Legare Regional Park and Willow Bunch Recreation Authority not having any employees on duty until later in the month and that the work will not be charged back to the Rec Authority.  
Carried

#### **Employee Reports**

65/2017 Murray Otterson: That the following reports be accepted as presented:  
a. CDO report as filed  
b. Foreman Water reports as filed  
c. Admin report as filed  
Carried

#### **Willow Bunch Fine Foods**

66/2017 Roger Philippon: That, after review of the report regarding the Town of Willow Bunch and 101291734 Saskatchewan Ltd. (Willow Bunch Fine Foods) submitted by Maureen Travers at the February 27<sup>th</sup>, 2017 meeting, council acknowledge and accept the current agreement, dated July 1, 2016, with 101291734 Saskatchewan Ltd. as is.  
Carried

#### **Addition to Agenda**

67/2017 Gisele Fafard: That council allow an addition to the agenda under New Business s) empty lots in town  
Carried



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**Landfill Draft Environmental Site Assessment**

68/2017 Murray Otterson: That the Town accept the draft environmental site assessment for the Willow Bunch landfill as prepared by Associated Engineering.  
Carried

**Approve Draft Audited Financial Statements 2016**

69/2017 Roger Philippon: That the Town of Willow Bunch approve the draft audited financial statement submitted by Dudley & Company for 2016 and that the approval letter be signed and emailed back to Dudley and Company .  
Carried

**Request to Purchase Lots 21 & 22, BLK 11**

70/2017 Murray Otterson: That admin respond to the Christopherson's that the cost of the lots are directly related to the cost of bringing in the required water and sewer services. The question regarding the installation of a culvert will be determined as we move forward.  
Carried

**Resignation from Communities in Bloom**

71/2017 Murray Otterson: That the Town accept Barb Gibbons' resignation from Communities in Bloom effective immediately and that admin send a Thank you letter for her time on the board.  
Carried

**Building Permit – Riley & Kelly Bruneau**

72/2017 Gisele Fafard: That the building permit application submitted by Riley and Kelly Bruneau to construct/move in a house on Lots 5, 6, 7, 8 of Block 11, Plan AF413 be approved.  
Carried

**Appointment to Communities in Bloom**

73/2017 Roger Philippon: That the Town appoint Rita Joyal and Yvonne Drouin to the Communities in Bloom committee.  
Carried

**Summer Office Hours**

74/2017 Murray Otterson: That the Town approve the summer office hours, beginning in June, operating from 7:00 a.m. – 12:00 p.m. & 12:45 p.m. – 4:30 p.m.  
Carried

**Budget Meeting Date**

75/2017 Gisele Fafard: That the budget meeting be set for Thursday, April 20<sup>th</sup> @ 7:00 p.m.  
Carried

**Foreman Holidays**

76/2017 Roger Philippon: That the Town approve the Foreman's request to take holidays from April 24<sup>th</sup>, - 28<sup>th</sup>, 2017 to attend a Level 1 water certification course and that the Town will offer to pay for 50% of the course fee.  
Carried

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**Survey Lots on Former Ball Diamonds**

77/2017 Gisele Fafard: That the Town engage a surveying company to perform property surveys of the following lots: Lots 10 & 11, Blk 11, Plan AF413 Lots 20 & 21, Blk 11, Plan AF413, Lots 7 & 8, Blk 11, Plan AF413.

Carried

**Bobcat Equipment Renewal**

78/2017 Murray Otterson: That the Town approve and sign the Bobcat Equipment product quotation agreement for equipment renewal for 2017.

Carried

**Fire School Registration**

79/2017 Murray Otterson: That the Town approve the registration of Parker Beauchesne, Keith de Ronde and Nick Marcil in the White City Spring Training Symposium April 7-9<sup>th</sup>, 2017 at a cost of \$525.00 plus applicable expenses.

Carried

**Correspondence**

80/2017 Murray Otterson: That the following correspondence be filed as read:

- a) RCMP Report March
- b) Landfill Advisory Team Meeting in Saskatoon – April 11<sup>th</sup>, 2017
- c) Municipal Revenue Sharing for 2017
- d) Potential Education Mill Rates for 2017
- e) FCM – Legal Defense Fund
- f) Sask Prayer Breakfast – Invitation

Carried

**Accounts Payable**

81/2017 Gisele Fafard: That the accounts paid and presented for payment be approved and a list of the cheques #10563 to #10578 (\$12,545.76) inclusive, and the March payroll in the amount of (\$3,912.99) be annexed hereto and form a part of these minutes.

**Financials**

82/2017 Roger Philippon: That the February and March financial statements be approved as presented.


Carried

**Adjournment**

83/2017 Murray Otterson: That this meeting adjourn 11:40 a.m.

Carried

MAYOR 

ADMINISTRATOR 

NEXT MEETING – May 1<sup>st</sup>, 2017 1:00 p.m.